

Manual 15: Particulars of facilities available to citizens for obtaining information

Sr No.	Branch Name	Name & location of the facility	Details of information made available	Working hours of the facility	Contact person & contact details (Phone, fax, email)
1	Rice	Through RTI Act from APIO-cum-Asstt. Director, Rice Branch Directorate of Food, Civil Supplies & Consumer Affairs, Punjab, Anaaj Bhawan, Sector-39 C, Chandigarh-160037.	Information regarding policy of custom milling policy.	9.00 AM to 5.00 PM. except Saturday, Sunday and Govt. Holidays	adfsriceho@gmail.com
2	Storage	Through Department's website, RTI Ph. 0172-2690103,2690125 Ext 2350-2355 e-mail: storage.branch@gmail.com	Nil	9am to 5pm	All members of Storage Branch
3	Distribution	Food Distribution Branch, Anaaj Bhawan, 1st floor, Sec-39C, Chandigarh	Information relating to functioning of PDS in the state.	9.00 AM to 5.00 PM. On all working days and online transparency portal is available	0172-2690125 Distribution Branch Ext: 1324, 1323 Email id-

		http://foodsuppb.nic.in/		24*7 hours.	fooddistribution.pb@gmail.com
4	Supply	Through RTI Act from PIO cum Joint Director (Supply), Directorate of Food, Civil Supplies & Consumer Affairs, Punjab, Jeevandeep Building, Sector-17, Chandigarh-160017.	<ol style="list-style-type: none"> 1. Petroleum Products (Maintenance of Production, Storage, and Supply) Order, 1999. 2. The Motor Spirit and High Speed Diesel (Regulation of Supply and Distribution and Prevention of Malpractices Order, 1998 3. Punjab Light Diesel Oil and Kerosene Licensing Order, 1978 4. The Punjab Control of Bricks Supplies, Price and Distribution Control Order, 1998. 	9 A.M. to 5 P.M.	Through RTI Act from PIO cum Joint Director (Supply), Directorate of Food, Civil Supplies & Consumer Affairs, Punjab, Anaaj Bhawan, Sec-39-C, Chandigarh-160036. foodsupplybranch@gmail.com

			<p>5. Liquefied Petroleum Gas (Regulation of Use in Motor Vehicle) 2001</p> <p>6. Liquefied Petroleum Gas (Regulation of Supply and Distribution) Order, 2000</p> <p>7. The Naphtha (Acquisition, Sale Storage and Prevention of Use in Automobiles) Order, 2000</p> <p>8. The Solvent, Raffinate and Slop (Acquisition, Sale Storage and Prevention Of Use in Automobiles) Order 2000</p>		
5	Food Purchase	N.A.	N.A.	N.A.	N.A.
6	Establishment-1	Nil	Nil	Nil	Nil

7	Establishment-2	Nil	Nil	Nil	Nil
8	Establishment-3	e mail or by post.	As prescribed in RTI Act, 2005.	9 a.m. to 5 p.m.(working days)	As prescribed in Directory of employees (in 9th manual)
9	Establishment-4	e mail or by post.	As prescribed in RTI Act, 2005.	9 a.m. to 5 p.m.(working days)	As prescribed in Directory of employees (in 9th manual)
10	Establishment Accounts-1	e mail or by post.	As prescribed in RTI Act, 2005.	9 a.m. to 5 p.m.(working days).	Superintendent, 0172-2690103 , 2690125 (Ext 2450) email: sea1.headoffice@gmail.com
11	Establishment Accounts-2	e mail or by post.	As prescribed in RTI Act, 2005.	9 a.m. to 5 p.m.(working days).	Superintendent, 0172-2690103 , 2690125 (Ext 2451) email: Sea2.hq@gmail.com
12	Inspection	N.A.	N.A.	N.A.	N.A.
13	Recovery	Through RTI Act from APIO cum Sr. Auditor, Recovery, Directorate of Food, Civil Supplies & Consumer Affairs, Punjab, Jeevandeep Building, Sector-17, Chandigarh-160017.	Instructions issued by the department regarding recoveries from official and FCI.	9 A.M. to 5 P.M	ho.recoverybranch@gmail.com

14	Banking	Through internet and rest all other information through RTI branch.	At the Branch level.	Through RTI in the working hours.	Senior Auditor Banking Branch, Extension NO 3480 Email: banking@gmail.com
15	Less-Excess	N.A.	N.A.	9 A.M to 5 P.M(working days)	As prescribed in the directory maual
16	Quality Control	N.A.	N.A.	9 A.M to 5 P.M(working days)	Superintendent, 0172-2690103, 2690125 (Ext 2390) email: qchqpungrain@gmail.com
17	Wheat Accounts (1 to 4)	Right to Information Act 2005			
18	Rice Accounts (1 to 3)	PIO Food & Supplies			
19	Budget Fund	Through Internet & rest of all other information through RTI branch.	As above	From Internet 24*7 & Through RTI in the Working Hours	0172-5021477, budgetfundbranch@gmail.com
20	Incidental	As per RTI Act 2005	Nil	Nil	As per manual 9.
21	Compilation	As per RTI Act 2005	As above	As above	As per manual 9.
22	General Provident Fund Branch	e.mail or by post (In his written request)		9.00 A.M. to 5.00 P.M.	ho.gpfbranch@gmail.com 0172-2636088, Ext 2400,2401