

**Tender No.:** PG/PMS-SPAs

**Date of Publication:** 08-JAN-2025

## **DETAILED NOTICE INVITING e-TENDER**

E-Tender for engagement of Service Provider(S) to provide Preservation, Maintenance and Security (PMS) services for food grains stored in godowns owned/ hired by The State Procurement Agencies (SPAs) in The State of Punjab.

Cost of tender document: **INR 25,000/- (Non-Refundable)**  
(to be paid online and submit receipt along with bid)

**Table of contents**

**INTRODUCTION**

1	Introduction.....	4
2	Invitation to bid.....	4
3	Object of the contract.....	4

**GENERAL TERMS & CONDITIONS**

4	Definitions/ Abbreviations.....	5
5	Address for correspondence.....	6
6	Period of contract.....	7
7	Preparation of bids.....	7
8	Validity of bids.....	8
9	Who can apply.....	9
10	Constitution of bidder/ service provider(s).....	9
11	Signing of bids.....	9
12	Eligibility Criteria for bidder.....	11
13	Earnest money deposit.....	14
14	Disqualification conditions.....	15
15	Online submission of tender.....	17
16	Clarifications/ amendments to bid document.....	19
17	Important dates of tender.....	20
18	Evaluation of bids.....	21
19	Security Deposit.....	22
20	Scope of work.....	24
21	Handing-taking Over.....	32
22	Other relevant conditions.....	33
23	Record keeping.....	34
24	Provision of Facilities.....	34
25	Liability for losses.....	35

26	Liability towards labour and/ or personnel engaged by the Service Provider(s).....	38
27	Volume of work.....	42
28	Sub-letting.....	43
29	Set-off.....	43
30	Statutory obligations.....	43
31	Insurance.....	44
32	Remuneration.....	45
33	Payment.....	45
34	Corrupt practices.....	44
35	Force majeure.....	45
36	Laws governing the contract.....	49
37	Notices.....	50
38	Termination of contract.....	50
39	Dispute Redressal Mechanism.....	53
<b>PART A – TECHNICAL BID</b>		
A.1	Forwarding letter.....	55
A.2	Indicative list of documents to be attached .....	59
<b>PART B – FINANCIAL BID</b>		
B.1	Format of financial bid (to be filled online) .....	62
<b><u>ANNEXURES</u></b>		
40	Annexure I – Tentative details of Clusters.....	63
41	Annexure II – Indicative list of activities required to be carried out by the Bidder/ Service Provider.....	75
42	Annexure III – Norms regarding qualification of technical persons.....	86
43	Annexure IV – Format of declaration.....	87
44	Annexure V - Proforma of work experience certificate to be produced by the tenderer.....	89
46	Annexure VI - Format of Bank Guarantee.....	90
47	Annexure VI - Format of Certificates.....	94

## **INTRODUCTION**

1. Punjab State Grains Procurement Corporation Limited (PUNGRAIN) is a State Foodgrains Procurement Agency engaged in the procurement as well as storage and maintenance of food grains, primarily wheat & paddy/ rice procured under central pool and stored in various godowns/ plinths hired/ owned by it. Similarly, PUNSUP & MARKFED are also State Foodgrains Procurement Agencies engaged in procurement as well as storage and maintenance operations of food grains primarily wheat, stored in various godowns/ plinths hired/ owned by them.

### **2. INVITATION TO BID**

For and on behalf of the State Procuring Agencies (SPAs), Punjab State Grains Procurement Corporation Limited (hereinafter called 'PUNGRAIN') through its Managing Director, invites cluster-wise online bids under two bid system i.e. technical bid and financial bid through <https://eproc.punjab.gov.in>, from eligible bidders for engagement of service provider(s) to provide preservation, maintenance and security (PMS) services for food grains stored in godowns owned/ hired by the State Procurement Agencies (SPAS) in the State of Punjab i.e. PUNGRAIN, PUNSUP & MARKFED, as tentatively indicated in **ANNEXURE-I**, as per technical manual of FCI and/ or norms prescribed by FCI/ respective SPA indicated in **ANNEXURE-II** and as per instructions issued by FCI/ respective SPA from time to time.

### **3. OBJECT OF THE CONTRACT**

The Bidder/ Service Provider shall render all services mentioned/ prescribed in this e-tender document and also as directed from time to time by the authorized representative of the respective

SPA at the godown or any other officer on behalf of respective SPA/ FCI, alongwith such additional auxiliary and incidental duties, services and operations as may be indicated by the authorized representative of the respective SPA/ FCI at the Godown and/ or any officer acting on his behalf and are not inconsistent with terms and conditions of this tender.

## **GENERAL TERMS & CONDITIONS**

### **4. DEFINITIONS/ ABBREVIATIONS: -**

- i. 'AUB'** means actual utilization basis.
- ii. 'CWC'** means Central Warehousing Corporation
- iii. 'DISTRICT MANAGER (DM)'** means concerned District Manager of respective SPA, in jurisdiction of which the warehouse is located.
- iv. 'FCI'** means Food Corporation of India.
- v. 'FOOD GRAINS OR FOODGRAIN'** means wheat, paddy, rice or any other agricultural produce etc.
- vi. 'GHB'** means guarantee hiring basis.
- vii. 'GODOWNS OR WAREHOUSES'** means the godowns or warehouses owned/ hired by the respective SPA for storage of central pool food grains.
- viii. 'INSPECTOR'** means the concerned Inspector posted in the particular warehouse unit/units, on behalf of respective SPA.
- ix. 'MARKFED'** means the Punjab State Cooperative Supply & Marketing Federation Limited.
- x. 'MANAGING DIRECTOR or MD'** means the Managing Director.
- xi. 'PMS'** means Preservation, Maintenance and Security.
- xii. 'PUNGRAIN'** means the Punjab State Grains Procurement Corporation Limited.

- xiii. '**PUNSUP**' means the Punjab State Civil Supplies Corporation Limited
- xiv. '**Service Provider**' means entity, which has been selected in the e-tender for providing PMS services under this tender.
- xv. '**SERVICES**' mean the performance of work enumerated in **Annexure 'II'** including such auxiliary, additional and incidental duties, services and operations as may be indicated by the local authorized representative of the respective SPA/ FCI or any person authorized by him in this behalf and are not inconsistent with the terms and conditions of this tender.
- xvi. '**SPA**' or '**SPAs**' means State Procuring Agencies i.e. PUNGRAIN, PUNSUP & MARKFED.
- xvii. '**STOCKS**' means food grains stored in the godowns.
- xviii. '**Tender Inviting Authority or TIA**' means the Managing Director, PUNGRAIN.

## **5. ADDRESS FOR CORRESPONDENCE**

**5.1** The addresses for correspondence with the SPAs are as under:

a) PUNGRAIN : 'Managing Director, PUNGRAIN, *Anaaj Bhawan*, Sector 39-C, Chandigarh'.

b) PUNSUP : 'Managing Director, PUNSUP, S.C.O, 36-40, Sector 34A, Chandigarh, 160034'.

c) MARKFED : 'Managing Director, MARKFED, No. 4, MARKFED House, Dakhshin Marg, 35B, Sector 35 B, Chandigarh, 160035'.

**5.2** For all purposes of this contract, the address and email id of the Bidder/ Service Provider mentioned in the bid shall be the address/

email id to which all communications shall be sent, unless the Bidder/ Service Provider has notified a change by a separate specific letter through registered post/ speed post/ email with due acknowledgement to the Tender Inviting Authority under intimation to the respective SPA. Further, the Bidder/ Service Provider shall be solely responsible for the consequence of any omission to notify a change of address in the manner aforesaid.

## **6. PERIOD OF CONTRACT**

**6.1** The contract shall remain in force for a period of one year (1 year) or co-terminous with the period of hiring of godowns by the FCI, whichever is later.

**6.2** Further, if zero stock level is not achieved during the last month of the contract period, respective SPA may at its discretion extend the contract on AUB, for such further period required to liquidate the stocks, but not exceeding six months.

It is clarified that upon engagement on AUB to achieve zero stock level, no fresh stock is likely to be stored in the godown, as such, the service provider can depute staff as per the prescribed slab in clause 20.13, depending upon the volume of stocks stored in a godown on the 1<sup>st</sup> day of the month.

**6.3** The contract would cease to remain in force for all or any particular Cluster/ godown/ capacity, in-case of expiry of hiring period of any such godown/ capacity or same is de-hired by FCI or becomes inaccessible to the respective SPA/ FCI for storage of food grains due to any other reason beyond their control.

## **7. PREPARATION OF BIDS**

**7.1** Bid documents and all related correspondence/ documents in relation to the bid process shall be submitted in English language only. Bidder shall ensure that both the parts of bid i.e. technical &

financial are submitted in prescribed formats. Supporting documents and printed literature furnished by the bidder with the bid may be in any other language provided that they are accompanied by translations in the English language, duly authenticated and certified by the bidder.

**7.2** The bidder should upload the legible scanned copies of duly filled in/ completed/ signed (on each page) copy of required documents in the serial as mentioned in the list attached with format of Technical Bid alongwith copies of *Aadhaar* card/ passport of proprietor/ all the partners/ all the directors, as the case may be and a copy of PAN card of the firm/ company.

**7.3** Incomplete bid/ tender in respect of required documents or information shall be rejected.

**7.4** In event of the space being found insufficient for the required purpose of filling the information, additional pages may be added. Each such additional page must be numbered serially, bearing the tender no. and should have full signature of the tenderer/ Bidder/ Service Provider. In such cases, reference to the additional pages must be made in the tender form.

**7.5** A pre-bid conference will be held on 10.01.2025 at 12:00 noon at AnaaJ Bhawan, Sector 39, Chandigarh, wherein, all the intending bidders can participate and clarify any queries / details, if required.

## **8. VALIDITY OF BIDS**

The bids shall remain open and valid for acceptance up to 90 days from the date of opening of technical bid. However, Tender Inviting Authority reserves the right to extend the said period by another 30 days for a maximum of three times, however, the total period of bid validity shall not exceed by 180 days and such extension(s) shall be binding on the bidders. If the last date, up to



which the offer would remain open, is declared a holiday for Tender Inviting Authority, the offer will remain open for acceptance till the next working day.

**9. WHO CAN APPLY**

Any of the following, who fulfils the eligibility conditions stipulated in this tender document, can apply/ submit bid:

- i. Individual Proprietor or HUF
- ii. Partnership Firm
- iii. Company or Trust or Society

**10. CONSTITUTION OF BIDDER/ SERVICE PROVIDER(S)**

**10.1** Bidder/ Service Provider at the time of submission of bid shall declare, whether they are sole proprietary concern or partnership firm or company or any other corporate body. The Bidder/ Service Provider shall also nominate/ designate a person(s) in whose hands the management and control of the work relating to the contract during the term and tenure of the contract would lie. The Bidder/ Service Provider shall require to submit 'Power of Attorney' in favour of the person(s) so nominated whose act shall be binding on the Bidder/ Service Provider.

**10.2** The Bidder/ Service Provider shall not during the currency of the contract make, without the prior approval of the Tender Inviting Authority under intimation to the respective SPAs, with whom he would have executed an agreement, any changes in the constitution of the organization/ firm. The Bidder/ Service Provider shall notify to Tender Inviting Authority under intimation to the respective SPAs, with whom he would have executed an agreement, the death/ resignation of the partners/ directors immediately on the occurrence of such an event.

**11. SIGNING OF BIDS**

**11.1** Person(s) signing the bid shall submit an authority enabling him/ her to do so on behalf of the firm/ organization/ company, e.g. whether signing

- a) As a "sole proprietor" of the firm or his attorney;
- b) As a "partner" or "authorized attorney" of the partnership firm;
- c) As a Secretary/ Manager/ Director/ Karta/ Duly Constituted Attorney etc. of companies and partnership firms registered under the Indian Companies Act, Indian Partnership Act and HUF.

**11.2** In case of Partnership firm, the names of all partners should be disclosed and the bid shall be signed by all the partners or duly authorized person on behalf of all the partners. An attested copy of the partnership deed shall be furnished along with the Bid.

**11.3** In case of company, the names of all the Directors shall be mentioned. The attested copies of 'Certificate of Incorporation', 'Memorandum of Association' & 'Articles of Association' shall be furnished along with the Bid.

**11.4** In case other than proprietor, an attested copy of the resolution passed by the firm/ company authorizing the person signing the Bid to do so on behalf of the firm/ company shall be attached with the bid. Such resolution should be in clear and unambiguous terms providing the details & identity of the Authorized person and attesting signatures of authorised signatory.

**11.5** The person signing the bid or any other documents forming part of the bid, on behalf of any other person or a firm shall submit a proper 'Power of Attorney' duly executed on a non-judicial stamp paper of appropriate value, duly attested by a Notary Public in his favour, stating that he has authority to bind such other person(s)/ firm/

company, as the case may be, in all matters, pertaining to the present tender/ contract. For this, a declaration in the format prescribed at **Annexure-IV** shall also be submitted by the bidder.

**11.6** If the person, so signing the bids, fails to produce necessary documentary proof of his/ her authority as indicated above, his/ her bid shall be summarily rejected without prejudice to any other rights of the Tender Inviting Authority under the law.

## **12. ELIGIBILITY CRITERIA FOR BIDDER**

**12.1** The bidder should have:-

- a. An annual average turnover of at least INR 10 (Ten) Crore per each cluster for last three consecutive audited financial years.
- b. Positive net worth of INR 2 (Two) Crore per each cluster excluding residential house/ residential property for which bid is tendered as on last date of preceding financial year i.e. 31.03.2024.

In case, bid is being submitted for more than one cluster by the tenderer, the tenderer shall be required to have aforementioned annual average turnover & net worth separately for each cluster. The bidder is required to upload the documentary proof for Annual average turnover & net worth, duly certified by a practicing Chartered Accountant (as per **Annexure VII**).

However, a bidder can apply for multiple clusters, even if he qualifies for only one cluster. But work will be allotted in case bidder is L-1 for the cluster(s), for which bidder qualifies in terms of annual average turn over & net worth criteria.

**12.2** The tenderer(s) must have at least 2 (two) years prior experience, in any of the immediately preceding five years (wef date of publication of tender), of providing Preservation, Maintenance &

Security (PMS) services of food grains at par with FCI/ CWC/ SWC/ SPA/ PEG or to National commodity exchange such as NCDEX/ scheduled commercial banks in WDRA approved godowns.

Tenderer should have successfully executed the Preservation, Maintenance & Security (PMS) of food grains having work value of atleast 50% of the estimated value of the contract. However, the contract(s) for storage godowns below storage capacity of 2,500 MT would not be considered in calculation of the said work value/ experience.

Further, if bidder is applying for multiple clusters, then having 40% of the work value experience in one cluster (highest of the 4 clusters) will enable the bidder to participate in all clusters.

**12.3** The bidder should have atleast 40 regular employees, out of which 7 having minimum qualification and experience of preservation and maintenance of food grains/ agricultural produce as prescribed in **Annexure-III**, for submitting bid for one cluster. Further, the bidder be allowed to submit bid for other/ multiple clusters with similar set of employees, provided the bidder submits an undertaking along with bid that in case contract is awarded for more than one cluster, it shall recruit the minimum number of employees for each cluster separately, for which contract is awarded before the possession of godowns is taken.

**12.4** The bidder/ service provider should possess a valid Fumigation license or have applied for the same with the appropriate authorities for buying and using the required chemicals for fumigation of stored food grains, which is required to remain valid for the period of this contract. The service provider shall have to submit the required documents in support, as the case may be.

It is clarified that the successful bidder/ service provider having applied for fumigation licence, must submit a copy of the licence within 30 days from the issuance of letter of award (LoA).

**12.5** The bidder/ service provider should possess a valid EPF code required for payment of EPF to the workers and would be required to submit a declaration that the service provider is not a defaulter of EPF.

**12.6** The bidder service provider has to deposit an amount equivalent to Rs 10/- per MT of the storage capacity of godown(s) in a cluster, for which the bid is submitted, towards Earnest Money Deposit (EMD) through online payment gateway of the e-tendering website by RTGS/ NEFT/ ELECTRONIC MODE. The acknowledgment of depositing EMD has to be uploaded alongwith the bid. Bids not accompanied by earnest money in the prescribed form shall be summarily rejected.

**12.7** The bidders/ service provider as well as its partners/ directors, etc. have to maintain a CIBIL Micro Small and Medium Enterprises (MSME) Rank score of 6 and below and a CIBIL score of 600 and above respectively. No other credit rating shall be accepted. In case of lower score due to some past irregular financial transaction and they have now cleared the irregularity with the concerned Bank or have made an arrangement with the concerned Bank for clearance of the said irregularity but the same is not being reflected in their CIBIL Score, it is clarified that the bidder, who have cleared their irregularities with the Bank, may be considered subject to the submission of "Irregularity Clearance Certificate/NOC" from the lender bank(s)/ leader of the consortium of the banks of the bidder in which he is having irregularity in loan/ limit/ other account.

A copy of the CIBIL score, duly verified by bank is required to be submitted alongwith bid.

**Note:**

1. Details of experience in the proforma prescribed at **Annexure V** shall be produced from clients stating proof of satisfactory execution and completion of the contract(s) besides duly certifying nature, period of contract, and value of work handled. It is clarified that project taken into accounts should have been started and atleast 25% of the revenue receipts of the contract value received by the bidder on account of successful execution.
2. The estimated value of the contract for the tender shall be determined by taking INR 2.77 per quintal per month as PMS charges for the total capacity of the offer/ bid.
3. The bidder will have to submit a certificate (as per **Annexure VII**) of annual average turnover & net worth duly certified by the statutory auditors of the company, who may as per legal provision/ accounting standards and practices followed make the suitable treatment of Compulsory Convertible Debentures and reserves, miscellaneous exp etc. in his certificates.

**13. EARNEST MONEY DEPOSIT (EMD)**

**13.1** The bidder has to deposit an amount equivalent to Rs 10/- per MT of the storage capacity of a cluster(s), for which the bid is submitted, towards Earnest Money Deposit through online payment gateway of the e-tendering website by RTGS / NEFT/ ELECTRONIC MODE. The acknowledgment of depositing EMD has to be uploaded with the technical bid. Bids not accompanied by earnest money in the prescribed form shall be summarily rejected.

**13.2** The earnest money shall be liable to forfeiture if the bidder after submitting his tender, resiles from his offer and/or modifies the terms and conditions thereof in any manner. The earnest money is also

liable to be forfeited in the event of the service provider's failure after the acceptance of his tender to furnish the requisite security deposit by the due date without prejudice to any other right or remedies of the Tender Inviting Authority under the contract and law.

**13.3** The EMD of the bidder(s), who will not keep the offer open for the prescribed period in clause 8 above, shall be forfeited, without prejudice to any other rights and remedies of Tender Inviting Authority against the bidder and the bidder will further be debarred from participating in any other Bid Enquiry with Tender Inviting Authority for a period of three years

**13.4** In event of the bidder submitting the conditional tenders, the EMD of such bidders will be forfeited. Earnest money will be refunded to all the unsuccessful tenderers as soon as possible after a final decision on tenders is taken.

**13.5** If at any stage it is found that any information supplied by the bidder is incorrect, Tender Inviting Authority reserves the right to initiate appropriate legal proceedings including forfeiture of EMD/ Security deposit & termination of the contract.

**13.6** No interest shall be payable on the amount of earnest money paid in any case.

#### **14. DISQUALIFICATION CONDITIONS**

**14.1** If the proprietor/ any partner/ any director of the bidder firm, who have been blacklisted or otherwise debarred by any of the SPA, FCI or any department of Central or State Government or any other Public Sector Undertaking, such tenderer will be ineligible during the period of such blacklisting.

**14.2** If the proprietor/ any partner/ any director of the bidder firm, at any time, has been convicted by a court and sentenced to imprisonment, during last five years, such tenderer will be ineligible.

**14.3** Any bidder whose contract have been terminated before the expiry of the contract period at any point of time during last five years, by any Central/ State Government/ PSU or scheduled commercial bank or private bank, will be held ineligible.

**14.4** Bidder, whose Earnest Money Deposit (EMD) and/or Security Deposit has been forfeited by any of the SPA, Food Corporation of India or any department of Central or State Government or any other Public-Sector Undertaking, during the last five years, will be ineligible.

**14.5** Bidder shall ensure that none of his employees should have criminal antecedents regarding embezzlement or misappropriation of stocks. If at any stage later, it is found that any employee/ official of the bidder has criminal antecedents regarding involvement in embezzlement/ misappropriation of food grain stocks of any Government agency, the bidder/ service provider would be held responsible for same.

**14.6** If an FIR/ criminal complaint against the bidder, on account of any embezzlement/ misappropriation of food grain stocks of any Government agency, has resulted into any conviction by the Court of Law then such bidder would be ineligible to participate in the tender.

**14.7** The constitution/ title/ ownership of the bidder entity must be free from any litigation and also there should be no dispute between the management of the business/ bidder entity. An affidavit in this regard is to be submitted by the bidder.

**14.8** If bidder entity is having any legal dispute with any of the SPA/ FCI on account of embezzlement/ shortage/ theft/ storage losses of food grain stocks, or is implicated in corrupt practices by any Central/ State agency, such bidder entity would be considered ineligible to participate in the tender during the pendency of such legal dispute or implication, whichever the case may be.



**14.9** While considering ineligibility arising out of any of the above clauses, incurring of any such disqualification in any capacity whatsoever (even as a proprietor/ partner/ director of another firm/ company) will render the bidder disqualified.

**15. ONLINE SUBMISSION OF TENDER**

**15.1** Before the last date & time as notified, the bids shall be submitted online in two parts, viz., technical bid and financial bid through the e-tendering/ NIC Portal of Govt. of Punjab i.e. <https://eproc.punjab.gov.in>. The Bids complete in all respects along with legible copies of duly filled attachments including appendices, annexures, and supporting documents etc. are to be legibly scanned and uploaded at the space provided in the portal by the authorized signatory as stipulated in the tender document. It is clarified that in no case, the physical/ hard copy of the bid documents will be accepted.

**15.2** The onus of ensuring fulfillment of the eligibility condition would be on the bidder and any bid, if subsequently found ineligible would be summarily rejected.

**15.3** If any of the documents are found to be forged/ fabricated at any stage or any concealment on the part of the bidder is found at any stage, Tender Inviting Authority shall have the right to take action for blacklisting the bidder from participation in any more tenders for three years, apart from initiating legal/ penal action under the applicable law(s) for causing any loss/ damage and to disqualify/ summarily terminate/ reject the contract/ bid without prejudice to any other rights or remedies that the Tender Inviting Authority may have under the Contract and Law.

**15.4** The indicative list of documents to be submitted along with Bid are mentioned in the list attached with format of Technical Bid.

**15.5** Bids which do not comply with instructions, stipulated in this

tender document, shall be summarily rejected.

**15.6** The bidders shall not incorporate any condition in the bids. Any conditional bid(s) or bids, which are not submitted strictly in accordance with the tender terms shall be summarily rejected.

**15.7** No opportunity shall be given to the bidder to withdraw offer/ bid at any stage after submission of the bids.

**15.8** While preparing the technical and price bid, bidders are expected to provide correct and relevant information.

**15.9** Bids along with Annexures/ supporting documents etc. must be serially numbered and signed (wherever applicable these should be digitally signed) by the bidder. The bidders shall upload the legible scanned self-attested copies of the supporting documents along with the technical bid document to enable the Tender Inviting Authority to verify & evaluate the bids.

**15.10** The technical bid shall not include any information sought in the financial/ price bid. All other bid documents, except price bid, shall be enclosed with the technical bid.

**15.11** Bidder must examine all terms and instructions included in the bid documents. Failure to provide complete and accurate information with supporting documents may result in rejection of Bids.

**15.12** The bidder shall bear all costs associated with the preparation and submission of its bid, and Tender Inviting Authority will in no case, be responsible or liable for these costs, regardless of the conduct or outcome of the bidding process.

**15.13** The bidder shall submit the financial proposal in the price bid template provided along with this document online, clearly indicating the total cost/ amount of the bid in both figures and words, in Indian National Rupees (INR) for each cluster (mentioned at **Annexure-I**) separately, digitally signed by the bidder.

**15.14** Tender Inviting Authority shall not be liable for any omission, mistake or error on the part of the Bidder while submitting the bid.

**15.15** While submitting the bid, wherever the 'Power of Attorney' is to be submitted by the bidder, such Power of Attorney shall be duly notarized by a Notary Public.

**15.16 SUBMISSION OF FINANCIAL BID**

The bidder will quote rate (exclusive of GST) for PMS services per quintal per month for the capacity of a cluster(s) for which bid is submitted, as detailed in **Annexure-I**. These rates shall be exclusive of GST and inclusive of other local/ statutory taxes, duties, cess etc. as applicable. For capacities hired by FCI on Actual Utilization Basis in certain godowns, if any, the service charges for such capacity would be payable on AUB only.

**16. CLARIFICATIONS/ AMENDMENTS TO BID DOCUMENT**

**16.1** Tender Inviting Authority may extend the deadline for submission of bids by issuing an amendment/ corrigendum on the e-portal in which case all rights and obligations of Tender Inviting Authority and the bidders previously subject to the original deadline will then be subject to the new deadline.

**16.2** Tender Inviting Authority may, at any time prior to the due date of the bid and for any reason, whether at its own initiative or in response to any clarification sought by any bidder, modify the bid/ tender document. Any corrigendum/ addendum thus issued will be posted on the website of the PUNGRAIN i.e. [www.foodsuppb.gov.in](http://www.foodsuppb.gov.in) as well as e-tendering/ NIC Portal i.e. <https://eproc.punjab.gov.in> and such modification will be binding on all. In order to afford the prospective bidders to take into account the modification or for any other reasons, Tender Inviting Authority may, at its discretion extend

the due date for the proposal. Such corrigendum/ addendum will not be published in any newspaper.

**16.3** Tender Inviting Authority may, at its discretion, seek from any or all bidders, clarification(s) in respect of any particulars furnished in their offer. The request for such clarifications and the response will be in writing to be submitted within the stipulated time.

**16.4** Tender Inviting Authority at its sole discretion may ignore minor omission in the submission of technical bid, in the interest of increasing the competition.

**16.5** Tender Inviting Authority at its sole discretion may require any bidder(s) to rectify any discrepancies noticed in the technical bid submitted by them such as serial numbers, missing seal, Attestation etc. It is further clarified that no new document than submitted with technical bid, shall be accepted.

**16.6** For any e-procurement portal related queries, the bidders can call at 24 x 7 Helpdesk number 0120-6277 787, 0120-4001002, 0120-4001005. The bidders can also contact the local help desk numbers 0172-2970263, 0172-2970284, which are available from 9 am to 5 pm on all Govt. working days or through mobile no. 6284884511, on Saturday & Sunday or through email at [eproc@punjab.gov.in](mailto:eproc@punjab.gov.in). International bidders are requested to prefix +91 as country code.

**16.7** For any queries relating to tender document, the bidders can contact Tender Inviting Authority through email <[storage.fcs@punjab.gov.in](mailto:storage.fcs@punjab.gov.in)>.

## **17. IMPORTANT DATES OF TENDER**

Date of publication of NIT in News Papers	08-01-2025
Starting date & time of bid submission	08-01-2025 at 02:00 PM
Pre-bid conference	10-01-2025 at 12:00 noon
Closing date & time of bid submission	18-01-2025 till 03:00 PM
Technical Bid Opening date &time	18-01-2025 at 04:00 PM

Financial Bid Opening date & time	Will be intimated online to Technically Eligible Bidders
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**18. EVALUATION OF BIDS**

**18.1** Tender Inviting Authority will evaluate only those bids that are received in the prescribed formats and complete in all respects.

**18.2** Incomplete and /or conditional bids shall be summarily rejected. Supporting materials/ documents to the bid, which are not translated into English, shall not be considered. For the purpose of interpretation and evaluation of the bid, the English language translation shall only prevail.

**18.3** Bidders would be at liberty to be present or depute their authorized representatives, who may wish to be present at the opening of technical as well as financial bids at the specified time and date.

**18.4** After evaluation of the online bids, those bidders who are meeting the criteria for technical qualification may be advised by respective SPA to produce the original copies of documents furnished with the technical bids for verification on the date & time to be stipulated. Bidders who fail to furnish the original documents for verification on the date & time fixed for verification will be summarily rejected.

**18.5 OPENING OF TECHNICAL BID**

The technical bids will be opened on the given scheduled date & time. The results/ findings of the technical evaluation would be conveyed to all the participants online through e-procurement portal.

**18.6 OPENING OF FINANCIAL BID**

- i. After evaluating the technical bids, the financial bids of only technically qualified bidders will be opened in presence of all the technically qualified bidders or their authorized representatives, who may wish to be

present at the time of opening of price bids on the scheduled date and time, which will be conveyed/ notified online.

**ii. ACCEPTANCE OF BIDS**

If different L-1 rates are received for different clusters, the work will be awarded to the L-1 bidder in each cluster, at the lowest L-1 rate for all clusters. In case, the L-1 bidder of a particular cluster does not accept the said offered rate, the Tender Inviting Authority will be at liberty to offer the work to L-2 bidder of that particular cluster at the lowest L-1 rate for all clusters, and so on.

**18.7** On finalization of tender, Tender Inviting Authority will communicate acceptance of the tender by way of letter of acceptance through registered post/ e-mail/ speed post etc.

**18.8** The successful bidder shall immediately upon receipt of letter of acceptance, liaison with District Manager of the respective SPA for execution of the agreement and commence providing PMS services.

**19. SECURITY DEPOSIT**

**19.1** The successful bidder(s) shall furnish, within fifteen working days of acceptance of tender, a security deposit for the due performance of his obligations under the contract with the respective SPA. The security deposit shall consist of following -

- i.** A sum equivalent to INR 50/- per MT for full storage capacity/ capacity of the clusters awarded to him in the form of separate bank guarantee and cash deposit in a ratio of 4:1, failing which the contract shall be liable to be cancelled at the risk and cost of bidder and also

subject to such other remedies as may be available to the SPA under the terms of the contract.

- ii.** The above required bank guarantee shall be issued by nationalized/ scheduled commercial bank only in the format prescribed alongwith this tender which shall remain valid and enforceable till six months after the expiry of the contract period. The requisite details for addition into the bank guarantee for its issued through the Structured Financial Messaging System (SFMS) platform may be obtained from the respective SPA, after receipt of letter of acceptance. The service provider shall submit a copy of SFMS message as sent by the issuing bank branch alongwith the original bank guarantee.
- iii.** Respective SPA will independently verify from the issuing Bank, the authenticity/ genuineness of bank guarantee as well as its extensions from time to time as furnished by the tenderer.

**19.2** The security deposit will be refunded to the service providers on due and satisfactory performance of the services and on completion of obligations by the service providers under the terms of contract and submission of clear "No dues Certificates" both by the concerned District Managers of each SPA in whose godown the PMS services have been provided by the Service Provider, subject to such deductions from the security as may be necessary for making up the SPA's claim against service provider. It is made very clear that no interest is payable on the amount of security deposit lying with the SPA in any form under the contract. The decision of the MD of the concerned SPA for the amount

determined for deduction from the security deposit will be final and binding on the service provider.

**20. SCOPE OF WORK**

**20.1** The service provider to be engaged shall be responsible for preservation, maintenance and security (PMS) of food grain stocks in accordance with the instructions of respective SPA/ FCI and Technical Manual of FCI as is in force and as may be amended from time to time and also as detailed in **ANNEXURE-II**.

**20.2** The service provider shall be responsible for maintenance of both quantity and quality of foodgrains/ stocks stored in godowns, which are entrusted to service provider for PMS operations.

**20.3 RECEIPT & WEIGHMENT IN GODOWN**

- i.** It shall be the responsibility of the service provider to ensure that the stocks are received in sound bags. However, in case of receipt of cut & torn bags, if any, the same would be replaced by the service provider at his own cost. SPA will monitor that the stocks are received in godowns in sound bags.
- ii.** The service provider will maintain gunny consumption register in the prescribed format which should also be reconciled periodically with respective SPA/ FCI. Periodicity in reconciliation of stocks as well as gunnies should not be more than one month.
- iii.** The service provider shall be responsible for arrangement of empty gunnies for replacement including *palla* bags in the godowns, which can be taken/ bought from the SPA on actual cost basis. Further, the service provider shall also be required to replace cut and torn bags, if found any, at its own cost.



- iv.** Stocks will be rendered for storage by an authorized representative of respective SPA who will fill up and sign the form for deposit and other formalities.
- v.** Stocks in the godowns would be received and issued on 100% weighment basis on the nearby weighbridge or if available in the Godown. Further, in case of rice, test weighment (10%) of bags will be done for which proper weight check memo will be made.
- vi.** The weight of the stocks along with refractions, moisture contents as well as condition of the stock shall be jointly recorded by service provider and respective SPA staff and duly authenticated in records at the time of receipt/ issue.
- vii.** The loss arising due to damages/ down gradation/ deterioration of stocks during storage shall be borne by the service provider.
- viii.** An acknowledgement would be issued by the service provider to respective SPA both at the time of receipt and issue of stocks from the godown. Moisture content shall also be determined both at the time of receipt and delivery of stocks and shall be recorded in the relevant acknowledgment/ godown receipt and delivery order.

#### **20.4 DELIVERY OF STOCKS**

- i.** Instructions for delivery or transfer of stocks shall be in writing and signed by the authorized representative of respective SPA/ FCI.
- ii.** The person to whom the delivery of stocks is to be made shall be duly authorized and his signatures attested by the authorized representative of respective

SPA/ FCI.

- iii. The delivery shall be given as per demand and priority given in writing to the service provider by the authorized representative of respective SPA/ FCI.
- iv. For delivery of stocks before and after office hours and on holidays, reasonable/ prior intimation/ notice shall be given to the service provider.

#### **20.5 INITIAL FUMIGATION**

- i. For stocks received in infested condition, necessary remarks shall be recorded by the service provider at the time of receipt only and the same shall be got verified from the concerned official of respective SPA. For such stocks, fumigation should be done within 07 days of receipt of the stocks.
- ii. In respect of stocks dispatched from the godown, if the same are found to be dispatched in infested condition, as substantiated by records and facts, respective SPA shall claim fumigation charges from the service provider at double the rates prescribed for CWC by FCI from time to time.

#### **20.6 FREE MOVEMENT OF STOCKS**

Service provider shall ensure that there is no hindrance in receipt/ issue of the stocks at the godown or for moving the stocks within the godown premises and for persons deputed by respective SPA to oversee the godown operations. The service provider shall keep the godown premises as well as documents pertaining to stocks stored in godowns of SPAs open for inspection any time to the officers/ staff of respective SPA/ FCI. In case of failure on part of service provider to do so, respective SPA will be at liberty to make alternate arrangements at

the risk and cost of the service provider without prejudice to any other right of respective SPA to initiate such other action as deemed fit treating such failure as breach of contract. Any losses/ damages arising thereof shall also be liable to be recovered from the service provider. No other activity shall be allowed within the premises of the godown.

**20.7** The service provider shall be responsible for satisfactory storage of stocks and shall take necessary care of the stocks. The quantum of storage loss or gain shall be examined taking into account the condition of the stocks at the time of receipt including infestation, if any, moisture contents at the time of receipt and issue, storage period etc.

**20.8** The service provider shall be responsible for quality cuts on account of weevilling and living infestation, moisture cut and storage loss/ short gain in the stocks, if levied by FCI at the time of taking over of the stocks from respective SPA and in such cases similar deduction will be affected from the bills of PMS of the service provider by respective SPA. Further, all kind of losses pertaining to food grains stored, if occur, will be recovered from the service provider.

**20.9** The full-proof security arrangements shall be made by the service provider in respect of the stocks stored in godown and in case of any defalcation/ shortage of stocks, the service provider shall be liable to compensate the respective SPA to the extent of actual deduction affected/ made by FCI. Any deductions affected/ made by FCI from payables to respective SPA for food grains stored in godowns, entrusted to the service provider(s) for PMS, shall be deducted from the bills of service provider.

**20.10** The service provider will be required to take immediate action to rectify the discrepancies/ irregularities in services pointed out by respective SPA/ FCI within the period specified in the notice served

**PUNJAB STATE GRAINS PROCURMENT CORPORATION LIMITED  
ANAAJ BHAWAN, SECTOR 39-C, CHANDIGARH. PH. 0172-2684000**

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by respective SPA/ FCI, failing which respective SPA shall be at liberty to recover the amount of such losses and/ or get the work done from alternative sources at the risk and cost of the service provider as the case may be.

**20.11** The service provider mandatorily has to open the godown(s) as and when required/ directed by the authorized representative of respective SPA/ FCI or any other person deputed in this regard. The service provider shall be required to maintain hygienic conditions inside the godown(s) and would promptly undertake spillage collection and cleaning of godowns after each special is loaded or movement of stocks is done, as the case may be.

**20.12** The service provider shall deploy its personnel to verify the correctness of the receipt/ dispatch of stocks in addition to deploying workers for preservation & maintenance of stocks and watch & ward thereof and the authorized representative of service provider will duly verify the entries of receipt/ dispatch and correctness of weight of stocks by putting his signatures alongwith the official deputed by the respective SPA on the weight check memo, register/ weighment sheets and the daily transaction register.

**20.13** The service provider should provide minimum equipment's/ manpower working on the rolls of the company/ firm with adequate qualification and experience as per below mentioned table:

Sr. No	Capacity (in MTs)	Clerks & Accountants	Security (DCPs)	Sweepers	No. of Computer with internet, Printer & UPS
1	0 to 10,000	2	3	4	2
2	10,001 to 20,000	4	5	8	3
3	20,001 to 30,000	6	6	10	4
4	30,001 to 40,000	8	8	12	5
5	40,001 to 50,000	10	10	14	6

**Note:** The number of personnel and computers shall increase in proportionate manner for capacity more than 50,000 MT with reference to the table above.

**20.14** The service provider shall engage at least one technical person for preservation and maintenance of stocks for every 30,000 MT capacity or part thereof having qualification and minimum experience as per **Annexure-III**.

**20.15** The service provider shall be responsible to ensure the data entry on day-to-day basis through the software(s) to be provided by respective SPA/ FCI, for which necessary manpower with adequate knowledge of computers shall be deployed by the service provider.

**20.16** Since the FCI is managing its daily stock accounts and other allied activities like PDS etc., by feeding the data in the Depot Online System (DOS) and/ or IISFM software and transmitting the data to the central server in New Delhi through Internet, it will be obligatory on the part of the service provider to feed data on daily basis as prescribed and also maintain stock account through the DOS/ IISFM software. In case the service provider fails to provide this service, he is liable for recovery of 2% of the monthly charges as penalty and in addition respective SPA will be free to get data feeding done at the risk and cost of the service provider.

**20.17** The service provider shall also provide adequate number of Computers/ Printers and peripherals with internet facility in the godowns.

**20.18** The service provider shall provide all requisite infrastructure and stock articles required for preservation and maintenance of stocks i.e. LDPE/Fumigation Covers, Nets, Tarpaulins, Insecticides for fumigation and spraying equipment required for imparting of chemical treatment to the stocks, locks, weighing scales and all other

equipments as may be required for proper safety and upkeep of health of stocks etc., in accordance with the instructions of the respective SPA and Technical manual of FCI.

**20.19** The service provider shall purchase all required insecticides/ chemicals required for maintenance of health of stocks during a particular calendar year well in advance. The service provider will also have to deposit the purchase bill of insecticides/ chemicals so purchased with the concerned District Manager of the respective SPA. The service provider shall maintain an inventory of chemicals equivalent to the requirement for imparting treatment to stocks for at least 3 months at any given point of time.

**20.20** The service provider will also have to maintain record of the insecticides consumed from time to time and also the empty containers/ tubes, which will be disposed of with prior approval of the concerned District Manager of SPA and also in the presence of the authorized representative of the District Office of SPA. Necessary documentation for such disposal shall be jointly signed by the respective SPA and the service provider.

**20.21** The service provider shall be responsible to perform all the other allied incidental works in furtherance of the assignment of PMS work such as collection of spillage and repair/ stitching of bags during receipt/ dispatch of grains, facilitate the inspections, as and when conducted by respective SPA/ FCI alongwith preparation of action taken reports (ATRs) as instructed by respective SPA/ FCI at no extra cost.

**20.22** The service provider will be responsible for amounts of deductions made by FCI on account of quality cuts, moisture cuts, etc. and also on account of less gain delivered than assured gain in wheat stocks. Demurrage Charges/ carry over charges due to the fault of

service provider as determined by the respective SPA will also be recovered from the service provider.

**21.23** The service provider will be responsible for any losses including abnormal storage losses which would be beyond the standards prescribed by the respective SPA/ FCI. The losses will be worked out at the time of dispatch of the stocks. Such storage losses over and above the norms prescribed by respective SPA/ FCI will be recovered from the due payments on account of PMS charges in the following months or security deposit of the service providers, as the case may be.

**20.24** In case of receipt of rain affected stocks of wheat/ paddy, the service provider shall take necessary salvaging operations and aerate the stocks before stacking and shall be responsible to maintain the health of such stocks for a period of six months or such period as decided by FCI/ GOI subject to condition that such period could be extended by mutual consent.

**20.25** The service provider shall be responsible to keep the godowns fit for storage of food grains during the contract period. That the service provider shall not carry out any additions or alternations to the buildings, fittings and fixtures except as may be necessary for the installation of necessary utilities such as Computer/ AC with prior permission of respective SPA. The service provider shall be responsible for handing over vacant & peaceful possession of the godown along with all fixture & fittings in as good and serviceable condition as they were at the time of taking possession except natural wear and tear.

**20.26** The service provider shall have to maintain/ fumigate all the stocks stored in the godowns for which PMS have been entrusted. If the stocks are stored in the godown over and above the sanctioned

capacity, no additional payment will be made to the service provider for maintaining/ fumigating such stocks.

**20.27** The stocks will be held in joint lock and key system i.e. one set of keys shall be held by the Inspector of SPA, In-charge of the complex of the godown of a particular Godown or any other official authorized for this purpose and the other set of keys shall be held by the authorized representative/ employee of the service provider.

## **21. HANDING-TAKING OVER**

**21.1** The successful bidder will be required to visit/ inspect the godown/ premises and sign a joint inspection report with the staff of SPA and the godown owner/ his authorize representative regarding the condition in which the godown is handed over to the service provider at the commencement of the contract.

**21.2** The vacant godowns/ capacities shall be handed over to the service provider at once. However, the godowns/ capacities, where food grain stocks would already be stored shall be handed over chamber-wise to the service provider by a committee comprising of authorised officials of respective SPA & Service Provider for each godown separately, as per the book value, subject to physical verification & satisfaction of the committee. Once the service provider takes over the stocks, it shall be responsible for any losses of such stock as per terms of tender.

**21.3** Till a godown is fully handed over to the service provider, the PMS charges shall be payable as per the actual capacity handed over and not the total guaranteed capacity. Once the custody of whole godown is handed over to the service provider, the PMS charges would be payable for the total hired storage capacity of the godown on monthly basis irrespective of the volume of food grains handled or number of turnovers.



**21.4** The service provider shall have to hand over the godown at the end of contract period to respective SPA in the same condition as was handed over to him before the commencement of contract except for natural wear and tear. The joint inspection report will also include a list of inventories of movable and immovable fittings and fixtures at the godown.

**21.5** Godowns to be handed over Chamber-wise by/ to respective SPA @ zero stock level to/ by the service provider at the time of start/ expiry of the contract.

**22. OTHER RELEVANT CONDITIONS**

**22.1** The stocks stored in the godown shall be subject to periodical inspections by respective SPA/ FCI. The condition of stocks and godown shall be examined by respective SPA/ FCI along with representative of service provider. Discrepancy/ irregularity, if any, noticed shall be reported in writing to the service provider or his representative giving particulars of loss or damage/ down-gradation etc. caused to the stocks or to the godown.

**22.2** The service provider should ensure to keep all the time adequate number of employees/ labour and equipment to cope with the work for the purpose of preservation, maintenance and security of stocks in accordance with the guidelines/ instructions of respective SPA/ FCI.

**22.3** A list of the authorized officers/ officials of respective SPA would be provided to service provider by the concerned District Manager of respective SPA.

**22.4** The bidder shall submit an affidavit/ undertaking to the effect that if bidder is awarded contract for one or more clusters, he shall arrange working capital equal to one month's work value for each cluster awarded to him before taking over the godowns and proof of

same shall be submitted with respective SPA.

**23. RECORD KEEPING**

**23.1** The concerned District Manager would provide all the templates/ formats required for record keeping to the service provider.

**23.2** The service provider shall keep in a place of safety a complete and accurate set of records and accounts of all transactions pertaining to the operations of the godowns including records and accounts of all goods/ foodgrains received in the godown and withdrawn there from as per respective SPA/ FCI standards, of all unissued documents in his possession, counterfoils/ second copies of all documents issued, returned to, or cancelled, by him.

**23.3** All accounts, books, papers and documents pertaining to the operations carried out in connection with the contract shall be open for inspections and audit by the authorized representative of the respective SPA/ FCI at the Godown or any officer acting on his behalf or an officer acting on behalf of MD of respective SPA including the accounts and audit officers. The service provider shall be responsible to produce the same at such time and place as may be directed by the authorized representative of the respective SPA.

**24. PROVISION OF FACILITIES**

**24.1** The service provider shall provide all the facilities at par with FCI norms including proper stacking, scientific storage and treatment of the stocks, round the clock security, proper prophylactic & curative treatment, etc. An indicative list is at **Annexure-II**, which is illustrative and not exhaustive.

**24.2** Service provider shall pay all the charges pertaining to electricity, water, internet and telephone usage during the period of engagement. These facilities shall be part & parcel of the PMS contract.

**24.3** The service provider shall keep all the facilities available in

**PUNJAB STATE GRAINS PROCURMENT CORPORATION LIMITED  
ANAAJ BHAWAN, SECTOR 39-C, CHANDIGARH. PH. 0172-2684000**

the godown/ premise like weighing scale, QC equipment's, drinking water, internet etc. and shall be made available to officers/ staff of the respective SPA/ FCI without any additional cost.

**24.4** The service provider shall ensure that the samples of rice and wheat stocks stored in every godown are chemically examined (viz. uric acid, Mycotoxin/ Aflatoxin and pesticide residues of Malathion, Deltamethrin, DDVP & Aluminum Phosphide) as per standards of FSSAI, once in six months with reference date of 01<sup>st</sup> April and 01<sup>st</sup> October, from stacks under priority based on capacity of godowns as below mentioned:

<b>Sr. No</b>	<b>Capacity of FSSAI Licensed Depot</b>	<b>No. of Samples to be tested (Minimum)</b>	<b>Remarks</b>
1	Upto 15,000 MT	2	In equal proportion of wheat & Rice.
2	Above 15,000 MT upto 30,000 MT	4	
3	Above 30,000 MT upto 45,000 MT	6	
4	Above 45,000 MT	8	

**25. LIABILITY FOR LOSSES**

**25.1 STORAGE LOSSES/ GAINS**

- i. Loss and gain statement will be submitted in the prescribed proforma of FCI/ State Government to the concerned official of the respective SPA after stocks in particular stack are completely liquidated during the month which should be jointly signed by the service provider or his authorized representative and representative of respective SPA. The jointly signed commodity-wise, month wise, stack- wise loss and gain statement will be submitted by the service provider maximum by 7<sup>th</sup> of succeeding month after

the liquidation of stocks.

- ii. If the storage losses are beyond permissible limit as per FCI/ State Government norms in vogue, service provider shall be responsible for the same and recoveries for such unjustified losses shall be affected from the service provider by the respective SPA.

**25.2** The stocks stored in the godown shall be subject to monthly/ periodical inspections jointly by the service provider and respective SPA or FCI.

**25.3** The service provider shall be fully responsible for any loss cause to the stocks of respective SPA/ FCI while in custody of service provider on account of fire, flood and inundation, cyclone, riots and strikes, earthquakes, malicious damages, pilferage, theft, house breaking, burglary, misappropriation etc. for which recoveries will be made from service provider on the rates fixed by the respective SPA from time to time.

**25.4** Norms/ prevalent procedure for storage loss/ gain prescribed by the FCI/ Govt. of India from time to time will be binding on the service provider.

**25.5** Service provider shall ensure satisfactory performance of all the services and obligations under the contract, failing which, respective SPA will be at liberty to make temporary alternate arrangements at the risk and cost of the service provider.

**25.6** In the event of failure of the service provider to undertake the work after execution of agreement for PMS or if service provider resiles from the contract during its currency, respective SPA shall have the right to get the work done from any outside agency at the risk and cost of the service provider and the service provider shall be liable to make good the loss, if any, suffered by the respective SPA on this

account. The respective SPA shall also have the right to deduct/ recover the amount of such loss and to claim the balance amount from the service provider without prejudice to any other remedy under the contract/Law.

**25.7** Service provider will also be liable to make good the losses on account of any shortage/ damage/ loss etc., to stocks at the last available economic cost/ provisional economic cost of stocks of concerned crop year. Loss to the property shall be recovered from the service provider as per the valuation of the respective SPA.

**25.8** Any of the above actions by the respective SPA against the service provider will be without prejudice to other rights and remedies available to the respective SPA including termination of the contract.

**25.9** In case of any shortage or damage/ loss etc., to stocks for whatsoever reason and cause while the same are in the custody of the service provider(s) or during the rail/ road transit to and from the godown for which fault has been found of service provider(s), he shall be liable to make good to the respective SPA the value of the stocks including, penalties and fines as are leviable by the Managing Director of the respective SPA for such shortage or damage/ loss etc. as per the policy in vogue at the time of such imposition. In addition, if there is any reason for suspicion of collusion of the service provider(s) or his employee in such losses or damage, respective SPA may levy a penalty as deemed fit. The action taken by the Managing Director of the respective SPA will be final and binding on the contractor.

**25.10** The service provider(s) shall be responsible for any loss, destruction or deterioration of food grains or any damage or delay in the performance of duties due to any negligence or default on the part of their employees/ labourers or due to failure of equipment or due to non-availability of adequate safety aids with the labourers or due to

pilferage of food grains by their employees/ labourers also to the carelessness, neglect, misconduct of their employees/ labourers in their employment and any liability for payment of compensation by the respective SPA to the depositors on account thereof and shall pay all claims met, and also litigation expenses, if any, incurred by the respective SPA immediately on demand without any demur. The respective SPA shall have the right to deduct the amount of such loss from any bill (including security deposit) then due or may become due to the respective SPA under this contract. The decision of the Managing Director of the respective SPA shall be final and binding on the contractors in this regard.

**26. LIABILITY TOWARDS LABOUR AND/ OR PERSONNEL ENGAGED BY THE SERVICE PROVIDER(S)**

**26.1** The service provider shall be the Principal Employer, for all the required manpower engaged by the service provider for discharge of its obligations of this contract, under the EPF Act, or other labour laws.

**26.2** All labour and/ or personnel employed by the service provider(s) shall be engaged by them as their own manpower in all respects implied or expressed. The service provider would engage only able-bodied workmen/ labourers of sound character.

**26.3** In case of misconduct on the part or workmen/ labourer deployed by the service provider with officials of respective SPA, the service provider shall pay a penalty of INR 10,000/- per incidence of misconduct in addition to the action against the defaulter under the law. Besides, in the event of loss of business due to any labour employment problem the service provider will compensate the loss(s) to the respective SPA at the penal rate to be fixed by the competent

authority from time to time. These losses are recoverable by way of liquidated damages.

**26.4** The responsibility to comply with the provisions of the various labour laws of the country will be that of the service provider(s).

**26.5** The service provider shall be responsible and liable for discharging all the statutory liabilities under the contract viz. payment of minimum wages, EPF, ESI etc. in respect of all the workers engaged by him and to produce the verifiable proof of such remittance periodically to the respective SPA, failing which respective SPA shall resort to such recourses available to it under the contract. All the statutory levies arising out of this contract shall be responsibility of the service provider.

**26.6** There would not be any "Master-Servant" relationship between workers employed/ hired by the Bidder/ Service Provider and the respective SPA.

**26.7** The service provider shall strictly abide by the provisions under the Contract Labour (Regulation & Abolition Act), ESI Act, EPF and MP Act, Payment of Wages Act, Minimum Wages Act, Payment of Bonus Act, Industrial Disputes Act, Indian Contract Act and all other statutory provisions and enactments as applicable to this contract and any other statutory obligation brought hereinafter by any Government and applicable to the contract and report periodical compliance of the same.

**26.8** The local authorized representative of the respective SPA at the godown or any officer acting on his behalf shall allow the service provider, his agents, representatives or employees to enter into the premises defined above for the sole purpose of rendering the said services for respective SPA.

**26.9** The service provider shall agree and undertake to make good any loss or damage caused to the premises, stocks, equipment and property by his agents, representatives or employees while rendering the said services. However, it is clarified that the employees of service provider shall be deployed in the operational areas only. The service provider's employees without assigned job shall, under no circumstances enter the premises defined above.

**26.10** The laminated nametags for all the service provider(s) employees deployed at the premises with photographs should be signed by the service provider(s) and got countersigned by the local authorized representative of the respective SPA at the godown or any officer acting on his behalf.

**26.11** Full details of employees i.e. names, addresses, both local and permanent and photograph will be furnished to the local authorized representative of the respective SPA at the godown or any officer acting on his behalf. They will also be provided with necessary photo identity cards by the service provider(s) duly certified by the local authorized representative of the respective SPA at the godown or any officer acting on his behalf for regulating their entry into the premises for the bonafide purpose connected with this work.

**26.12** The personnel in different categories will have to be positioned by the service provider(s), preferably such people who have exposure to computerized operations keeping in view the fact that operations at the godown will be computerized. In the event of any fault or defaults on any particular day/ days on the part of the service provider(s) in providing adequate equipment/ manpower or to perform any of the service mentioned herein efficiently and to the entire satisfaction of the local authorized representative of the respective SPA at the godown or any officer acting on his behalf who, in his absolute



discretion, without prejudice to other right and remedies under this contract, shall have the right to recover by way of compensation from the service provider(s) up to INR 1,000/- per day besides making temporary alternate arrangements to cope-up with the work at risk and cost of the service provider(s) who will be liable to compensate the consequential damages, if any. This decision of the concerned District Manager of the respective SPA at the godown or any officer acting on his behalf on the question whether the contractors has committed such a fault or has failed to perform any of the services efficiently and also his liability for payment of compensation and its quantum, shall be final and binding on the Service Provider(s).

**26.13** The service provider(s) should ensure to keep all the time adequate required manpower to cope up with the work and maintain minimum productivity norms for the manpower deployed for the purpose of preservation, maintenance and security of stocks.

**26.14** Respective SPA shall be in no way responsible for the service provider(s) liability & obligations in respect of the personnel engaged by him. Notwithstanding the same, if, on account of default of the service provider(s), respective SPA is compelled to make any payments/ contributions or discharge any responsibility/ liability of the entrepreneur, respective SPA shall be entitled to recover and/ or set off such amounts/ expenses incurred from the amounts due to the service provider(s) under this or any other contract with respective SPA without prejudice to the right of respective SPA to initiate appropriate legal proceedings for recovery of such amounts.

**26.15** The service provider(s) shall indemnify Tender Inviting Authority as well as respective SPA against all claims whatsoever arising out of his default in respect of the personnel engaged by him under any Statute/Law in force.

**26.16** The contract as entered into between respective SPA and the service provider(s) shall in no way nullify, reduce, mitigate or absolve the parties of any responsibility, obligation or liability that may devolve upon them under any statutory/ mandatory provisions prevailing in India. Liabilities of the service provider(s) in respect of obligatory laws remain unaffected and service provider(s) shall remain responsible for settlement of claims, if any of third parties who may suffer damages either due to the fault of the service provider(s) or its employees and associates.

**26.17** The service provider(s) shall be solely responsible for all claims arising out of any accident, death etc. in respect of the personnel engaged by the service provider(s) under the contract.

**26.18** The service provider shall be solely responsible for complying with all statutory responsibilities and liabilities in respect of the personnel engaged by him and shall obtain all mandatory registrations, licenses, approvals.

**26.19** The service provider shall be solely responsible for timely deposit of contributions under various enactments and to maintain all prescribed records, registers and such other particulars as required in respect of the personnel engaged by him and file the prescribed returns from time to time. The service provider should possess a valid EPF code required for payment of EPF to the workers and would be required to submit a declaration that the bidder is not a defaulter of EPF.

**26.20** The service provider shall ensure timely payment of salaries to its employees and/ or wages to the labour engaged by it as well as other utilities.

**27. VOLUME OF WORK**

The volume of food grains in storage in godowns entrusted to the service provider(s) is likely to fluctuate (increase or decrease)

and no claim for fluctuation in the volume of work to be handled during the currency of the contract will be entertained.

**28. SUB-LETTING**

**28.1** The bidder/ service provider shall not be allowed to sublet or transfer or assign the contract or any part thereof to any other party.

**28.2** In the event of the bidder/ service provider(s) contravening the said condition, the respective SPA shall be at liberty to get the work done from alternative sources at the risk and cost of service provider. Further, respective SPA may initiate proceedings for blacklisting (for 3 years) alongwith forfeiting the security deposit of the service provider(s).

**28.3** The bidder/ service provider shall be liable for any loss or damage which the respective SPA may sustain in consequence arising out of such replacing of the contract.

**29. SET OFF**

Any sum of money due and payable to the service provider (including security deposit refundable to him) under this contract may be appropriated by the respective SPA and set off against any claim of the respective SPA against the service provider for the due amount arising out of this contract or under any other contract made by the service provider with respective SPA.

**30. STATUTORY OBLIGATIONS**

**30.1** It is the sole responsibility of the bidder/ service provider to hold all valid licenses relating to PMS by respective competent authorities like PAN, GSTIN, Fumigation License, EPF No, ESI No etc. as well as up to date tax clearance certificates from the concerned authorities during the contract period.

**30.2** The service provider shall be responsible for payment of all central/ state statutory taxes, duties, cess and local taxes/ levies and

the charges related to PMS contract in godown/ premises.

**30.3** The service provider shall be solely responsible to fulfill all the statutory obligations under various Central/ State acts which are in force.

**30.4** The service provider shall also require to obtain FSSAI license for each godown from the concerned authority, which shall remain valid throughout the period of this contract. A copy of same shall be submitted to respective SPA, within maximum of 30 days of signing the contract.

**31. INSURANCE**

**31.1** The service provider shall undertake to exercise reasonable care and diligence for safe keeping the stocks and godown as is required from a storing agency as per terms and conditions of this contract. The stocks & material stored therein shall be insured through a comprehensive insurance policy covering the risks especially with respect to theft, pilferage, house breaking burglary, misappropriation, riots & strikes, fire, flood and other natural calamities etc. The premium and other related charges will be borne by the service provider. The service provider shall purchase the policy in the name of the respective SPA. The service provider shall deposit the insurance policy with the respective SPA, which may be verified by the respective SPA from the issuing Insurance Company.

**31.2** The purpose of insurance is to safeguard the interest of the service provider in case of any loss notwithstanding the right of respective SPA to recover the said amount suffered due to such loss from the service provider. It is made clear that the respective SPA shall not be responsible for any dispute between the service provider and the insurance company. The insurance policy shall in no manner affect right of respective SPA to recover the said amount suffered due to such

losses from the service provider.

**31.3** The valuation of stocks for the insurance purpose will be done at the last available economic cost/ provisional economic cost of food grains of concerned crop year.

**31.4** In event of any losses, respective SPA will recover for such losses immediately from security deposit or any other payments towards the service provider. The same will be refunded or adjusted on receipt of compensation through insurance company.

**31.5** Respective SPA will cooperate with the service provider in furnishing necessary details for finalizing the claim, if required, for compensation by the insurance company.

## **32. REMUNERATION**

The service provider shall have to perform all the services provided for in this contract. The service provider shall be paid at the rates accepted by the Tender Inviting Authority. The service provider shall also provide any additional services not specifically provided for in this contract for which the remuneration shall be payable at the rates as may be settled by mutual negotiations. In the absence of any agreement being reached on the rates for such additional services, the decision of the Tender Inviting Authority, will be final and binding. Non-settlement of the rates for additional services will not confer a right upon the service provider to refuse to carry out or render such services.

## **33. PAYMENT**

**33.1** The bidder/ service provider(s) shall have to perform all the services provided for in this contract. The bidder/ service provider shall be paid by the respective SPA, at the rates accepted by the Tender Inviting Authority for the services rendered satisfactorily.

**33.2** Till the godowns are handed over fully, the payments of the PMS charges shall be made as per the actual capacity handed over to

the service provider. Once the custody of whole godown is handed over to the service provider, the PMS charges would be payable for the total storage capacity (hired on GHB basis) of the godown on monthly basis irrespective of the volume of food grains handled or number of turnovers.

**33.3** It is clarified that the charges for services rendered by the bidder/ service provider shall be paid on the basis of hiring of capacities by FCI i.e. GHB or AUB, as the case may be.

**33.4** Admissible payments shall be made on fulfillment of stipulated conditions as per following procedure: -

- i.** Bidder/ service provider shall prepare monthly stock statement and PMS certificates or any other document, if required, in prescribed formats on the 1<sup>st</sup> day of every calendar month & get verified from the concerned field staff of the SPA by the 2<sup>nd</sup> day of every month.
- ii.** The above-mentioned documents shall be got verified from Depot Quality In-charge and Depot Manager FCI by 4<sup>th</sup> day of every calendar month by the service provider.
- iii.** After getting the said documents verified from FCI, bidder/ service provider shall submit them along with a copy of bills for PMS charges in the office of concerned District Manager of SPA by 5<sup>th</sup> day of every calendar month.
- iv.** Office of concerned District Manager of SPA after receiving stock statement and PMS certificates from service provider, would send a consolidated bill of PMS & Supervision charges to FCI by 7<sup>th</sup> day of every

calendar month.

- v. Office of concerned District Manager of SPA will prepare a Bill Verification Report (BVR) by 10<sup>th</sup> day of every calendar month w.r.t. deductions or any withheld amount by FCI and send the same to the O/o Managing Director of the respective SPA alongwith supporting documents for mentioned deductions, if any.
- vi. Bidder/ Service provider will submit two copies of PMS bills with the office of Managing Director, of respective SPA by the 10<sup>th</sup> day of every calendar month.
- vii. The office of Managing Director of respective SPA will make payment against the bills raised by service provider every month upon receipt of BVRs of month previous to the bills raised, which would be subject to deductions of losses/ service charges/ withheld amounts etc. reported in such BVRs by the respective DM of SPA. However, this would not be applicable to the payment of last month of the contract. The PMS contractor will ensure that all BVR would be collected and deposited by 20<sup>th</sup> of every month.

#### **34. CORRUPT PRACTICES**

**34.1** The service provider shall not offer or give or agree to give any person in the employment of the respective SPA/ FCI any gift or consideration of any kind as an inducement or reward for doing or forbearing to do or for having done or forborne to do any act in relation to the contract or any other contract with the respective SPA or for showing or forbearing to show favour or disfavour to any person in relation to the contract or any other contract with the respective SPA.

**34.2** Any breach of the aforesaid condition by the service provider or anyone employed by him or acting on his behalf whether with or without the knowledge of the service provider or the commission of any offence by the service provider shall entitle the respective SPA to cancel the contract and all or any other contracts with the service provider and recover from the service provider the amount of any loss arising from such cancellation. In such a case, respective SPA may also initiate the proceedings to black list the service provider for a period of 5 years.

**35. FORCE MAJEURE**

**35.1** A Force Majeure means any event or circumstance or a combination of events which are beyond the reasonable control of the affected party, which such party could not have prevented or reasonably overcome with the exercise of reasonable skill and care in relation to the implementation of this agreement, which do not result from the negligence of such party or the failure of such party to perform its obligations hereunder which are of an incapacitating nature and of a severe magnitude and have a material adverse effect on the affected party's obligations under this agreement. A party shall be entitled to suspend or excuse performance of its respective obligations under this agreement to the extent such performance is impeded by a force majeure event.

**35.2 PROCEDURE FOR FORCE MAJEURE**

If a service provider claims relief on account of a force majeure, then the claiming to be affected by the such event shall, as soon as reasonably practicable and in any event within three days of becoming aware of the force majeure, give notice of and describe in reasonable detail the effect of such force majeure to the respective SPA in writing, including the dates of commencement and estimated cessation of such force majeure and its effects on the service provider's



obligations under the Agreement. Upon cessation of the situation which led to a service provider claiming force majeure under this section the service provider shall within two days thereof notify the respective SPA in writing of the cessation and the service provider shall as soon as practicable thereafter continue performance of all obligations under this agreement but without prejudice to the excuse of performance of all obligations during the continuance of the force majeure.

**35.3 PROLONGED FORCE MAJEURE**

1. In the event force majeure continuously impedes or prevents a service provider's performance for longer than seven consecutive days from the date of commencement of such force majeure, notwithstanding the suspension of the obligations of the service provider, they shall decide by mutual consent through consultation either the terms upon which to continue the performance of the agreement or to terminate the agreement.
2. Any period within which a Party shall, pursuant to this Contract, complete any action or task, shall be extended for a period equal to the time during which such Party was unable to perform such action as a result of force majeure.
3. The service provider is entitled to the payments for the portion of the work already completed before the happening of any event constituting force majeure culminating in termination of contract. Decision of the respective SPA in this regard will be final.

**36. LAWS GOVERNING THE CONTRACT**

The contract executed by the respective SPA with the

successful bidder will be governed by the laws of India for the time being in force.

**37. NOTICES**

Any notice, request, or consent made pursuant to this contract shall be in writing and shall be deemed to have been made when delivered by post/ e-mail/ hand delivery under acknowledgment to an authorized representative of the respective parties.

**38. TERMINATION OF CONTRACT**

**38.1** In absence of any notice to/ approval of the Tender Inviting Authority as required under clause 10.2 above, the Tender Inviting Authority shall have the right to terminate the contract and the Tender Inviting Authority/ respective SPA will not be liable for any outcome arising due to such change in constitution of the firm.

**38.2** If at any stage, it is found that the person signed/ submitted bid had no authority to sign the bid/ documents, Tender Inviting Authority may, without prejudice to other civil/ criminal remedies, terminate the contract and hold the signatory & the firm liable for all the consequential costs and damages.

**38.3** If at any point of time, it comes to notice of Tender Inviting Authority/ respective SPA that bidder is liable to be disqualified as per terms of clause 14 of this RFP/ extended document, the contract, if awarded, is liable to be terminated forthwith and the bidder shall not be entitled to any compensation by reason of such termination. Further, respective SPA may, without prejudice to other civil/ criminal remedies, recover all the consequential costs and damages.

**38.4** Respective SPA may at any point of time terminate the contract of the service provider with respect to a particular godown/ capacity or more by serving a 30 days' notice to the service provider(s)

in writing at their last known place of business and the service provider shall not be entitled to any compensation by reason of such termination.

### **38.5 INSOLVENCY AND BREACH OF CONTRACT**

Respective SPA may at any time, by notice in writing terminate the contract without compensation to the service provider in any of the following events-

- i.** If the service provider being an individual or a firm, any partner thereof, shall at any time, be adjudged insolvent or order for administration of his estate made against him or initiated any proceeding under insolvency act.
- ii.** If the service provider being a company is wound up voluntarily or by the order of a court or a receiver, liquidator or manager on behalf of the debenture holders is appointed or circumstances shall have arisen which entitle the court or debenture holders to appoint a receiver, liquidator or manager.
- iii.** The contract is also liable to be terminated if the service provider commits breach of any of the terms of the contract and in that event the service provider is responsible and liable for all loss and damage arising out of and as a consequence of such breach.

Provided always that such termination shall not prejudice any right of action or remedy which shall have accrued or shall accrue thereafter to the respective SPA and provided also the service provider shall be liable to pay to the respective SPA for any extra expenditure it is thereby put to.

- iv. If any time during the currency of the contract it is established that any or all of the information provided by the service provider is false, the contract is liable to be terminated without prejudice to any other acts and remedies under the contract/ law

**38.6 SUMMARY TERMINATION**

- i. Respective SPA has all the rights to terminate the contract at any time during its currency, without assigning any reason thereof, by giving thirty days' notice in writing to the service provider(s) at their last known place of residence/ business and the service provider shall not be entitled to any compensation by reason of such termination.
- ii. In the event of breach by the service provider of any of the terms and conditions of the contract, or failing to observe any of the provisions, obligations governing the contract.
- iii. Respective SPA may also affect recovery from any other sums then due to the service provider or which at any time thereafter may become due under this or any other contract with respective SPA. In case the sum is not sufficient to cover the full amounts recoverable, the service provider shall pay respective SPA on demand the entire remaining balance due.

**38.7** Respective SPA shall also have, without prejudice to other rights and remedies, the right to terminate the contract forthwith at the risk and cost of the service provider and to forfeit the security deposit or any part thereof for recovery of all losses, damages, costs and expenses which may be incurred by respective SPA consequent to

termination of the contract and/ or in completing the assignment through other means.

**39. DISPUTE REDRESSAL MECHANISM**

**39.1 AMICABLE SETTLEMENT/ CONCILIATION**

Any dispute, difference or controversy of whatever nature howsoever arising under or out of or in relation to agreement between the Bidder/ Service Provider and respective SPA, and so notified in writing by either Party to the other Party, in the first instance, the dispute be attempted to be resolved through mutual discussions by the Managing Director of the respective SPA or their authorized representative and the Service Provider/ bidder entity or their authorized representative for amicable settlement, and upon such reference, the said persons shall meet preferably within 10 days & not later than 15 days from the date of reference to discuss and attempt to resolve the Dispute.

**39.2** The parties to the agreement shall use/ put in their best efforts for resolving dispute(s) so arisen promptly, equitably and in good faith, and further agree to provide each other with reasonable access during normal business hours to all non-privileged records, information and data pertaining to said Dispute.

**39.3** Failing conciliation or in case the dispute is not amicably settled as per referred procedure in terms of clause 39.1 & 39.2, either Party may refer the dispute to arbitration in accordance with the provisions of Clause 39.4.

**39.4 ARBITRATION**

Any Dispute which is not amicably resolved by conciliation, as provided in Clause 39.1 & 39.2, shall be finally decided by reference to arbitration by a Sole Arbitrator. Such arbitration shall be held in

accordance with the provisions of the Arbitration & Conciliation Act, 1996. The venue/ seat of such arbitration shall be at Chandigarh, and the language of arbitration proceedings shall be English.

**39.5** The agreement and the rights/ obligations of the parties shall remain in full force and effect, pending the award in any arbitration proceedings hereunder. The work under the contract shall continue during the arbitration proceedings and no payment due or payable to the contractors shall be withheld on account of such proceedings during the pendency of the Arbitration proceedings.

**39.6** After expiry of the contractual period, either party of the contract can raise any claim with respect to the said contract within three years from the date of termination/ expiry of the contract and where this provision is not complied with, the claims of parties shall be deemed to have been waived and absolutely barred, as such the respective SPA/ Tender Inviting Authority shall be discharged of the liability.

\* \* \* \* \*

## Part A- Technical Bid

### A.1 FORWARDING LETTER (On Letter head of the Bidder)

Paste recent  
photograph of  
bidder(s)

**From**

Full name of bidder: .....  
Constitution of bidder: .....  
Name of authorised person for bid: .....  
Designation of authorised person: .....  
Address of bidder: .....  
.....  
.....  
Phone No.: .....  
Mobile No. of bidder: .....  
Email id: .....  
Website (if any): .....

**To**

Managing Director, PUNGRAIN  
Anaaaj Bhawan, Sector-39 C, Chandigarh.

**Sir**

1. With reference to e-tender no. \_\_\_\_\_ published on dated \_\_\_\_\_ I/ we submit the online bids under two-bid system for engagement as PMS Service Provider for \_\_\_\_\_ LMT capacity of the Cluster(s) \_\_\_\_\_, detailed in Annexure \_\_\_\_ as per terms & conditions stipulated in the said tender.

2. I/ we have thoroughly examined and understood all the terms & conditions as contained in the complete set of Bid document and agree/ undertake to abide by them.
3. I/ We shall be bound by communication of acceptance of the offer dispatched by Tender Inviting Authority.
4. I/ we hereby upload all the required documents with this technical bid, along with the scanned copy of acknowledgment of depositing INR 10/- per MT towards Earnest Money for the storage capacity of cluster(s) offered in the bid and INR 25000/- (Rupees Twenty Five Thousand only) towards Bid Fee through RTGS/ NEFT/ ELECTRONIC MODE, totaling to INR \_\_\_\_ (in figures) (in words Rupees \_\_\_\_\_ only) through the online payment gateway of the e-tendering website. In the event of my/ our Bid being accepted, I/We agree to furnish, within 15 (fifteen) working days from the date of issue of acceptance of the Bid, Security Deposit as stipulated in clause 19 of the bid document.
5. I/ we do hereby declare that I/ we am/ are authorized to submit this bid on behalf of the bidder organization/ company/ firm, for which requisite authority letter, alongwith copy of Board resolution, in case of corporate body, is attached with this bid.
6. I/ we hereby undertake that my/our organization/ company/ firm is having all the required statutory licenses for fulfilling the contractual and also shall comply with other statutory laws/ obligations.
7. I/ we do hereby the bidder Firm/ Organization/ Company has never been blacklisted/ debarred by FCI/ Central or any State Govt. Department/Public sector undertaking. (\*)



OR

I/ we hereby declare that the bidder entity was blacklisted/ debarred by \_\_\_\_\_ (here give the name of the Department/ Agency) for a period of \_\_\_\_\_, which period has expired on \_\_\_\_\_ (full details of the reasons for blacklisting/ debarring, and the communication in this regard, should be given)(\* )

8. I/ we hereby declare that the contract entered into by the bidder entity with any of the SPA/ FCI/ any Govt. Department/ Public sector undertaking has never been terminated before the expiry of the contract period at any point of time during the last five years for breach of any terms and conditions.
9. I/ we hereby declare that the Earnest Money Deposit and/or Security Deposit of the bidder Firm/ Company have never been forfeited or adjusted by FCI/ any of the SPA or any Central/ State Govt. Department or any Central/ State PSU/ Statutory Corporations during the last five years
10. I/ we hereby declare that the Bidder entity, its proprietor / any of the partners / any of the Directors has not been, at any time, convicted by any court for any offence and sentenced to imprisonment during last five years.
11. I/ we undertake that none of my/ our employee has criminal antecedents regarding embezzlement or misappropriation of stocks. If at any stage later, it is found that my/ our any employee/ official has criminal antecedents regarding involvement in embezzlement/ misappropriation of food grain stocks of any Government agency, then I/ we would be

responsible for same.

12. I/ we do hereby declare that the entries made in the bid document are true & correct and also that I/we shall be bound by the acts of my/our duly constituted Attorney. In the event, that the information is found to be incorrect/ untrue, Tender Inviting Authority shall have the right to disqualify the entity without giving any notice or reason thereof or summarily terminate the contract, without prejudice to any other rights that the Tender Inviting Authority may have under the Contract and Law.

\*strike whichever is not applicable.

Enclosed:

(Signature of authorized signatory/ bidder with seal)

**A.2 - Indicative List of Documents to be uploaded in Technical  
bid folder:**

<b>Sr. No.</b>	<b>List of Documents</b>	<b>Page No.</b>
1.	Technical Bid- forwarding letter in the prescribed format.	
2.	Copy of power of attorney in respect of authorized signatory for signing the bids. in the prescribed format available at <b>Annexure IV</b> .	
3.	Self-attested scanned copy of the resolution passed by the Company/ Partnership firm authorizing the person signing the Bid to do so on behalf of the company/ Partnership firm.	
4.	Composition of tenderer firm/ organization (state whether the tenderer is a proprietorship concern, or registered partnership firm, or a company). AND, The name, date of birth/ incorporation, address, phone no., email & address of registered head office of the proprietor, or all Partners, or, all the Directors of company, as applicable, should be given.	
5.	Details of person(s) nominated/ designated, in whose hands the management and control of the work relating to the contract during the term and tenure of the contract would lie, as per clause 10.1.	
6.	Self-attested copy of Aadhaar card (or passport, in case Aadhaar is not available) of the proprietor, or all Partners, or, all the Directors of company, as applicable, should be attached.	
7.	Self-attested copy of PAN card of the firm be attached.	
8.	Copy of RTGS/ NEFT/ ELECTRONIC MODE acknowledgment of deposit of payment of Tender fee.	
9.	Copy of RTGS/ NEFT/ ELECTRONIC MODE acknowledgment of such deposit of payment of EMD.	
10.	Copy of registered deed of partnership of the firm, or	

**PUNJAB STATE GRAINS PROCURMENT CORPORATION LIMITED**  
**ANAAJ BHAWAN, SECTOR 39-C, CHANDIGARH. PH. 0172-2684000**

Sr. No.	List of Documents	Page No.
	Certificate of Incorporation, and Memorandum & Articles of Association etc. as applicable.	
11.	Signed copy of the General Terms & Conditions by the bidder, complete in all respect.	
12.	Self -attested scanned copy of GSTIN of the firm/bidder entity	
13.	Copy of all documents in support of experience (as per <b>Annexure-V</b> ) and eligibility as per clause 12 of the tender document.	
14.	Copy of duly audited P & L Account and Balance Sheet of last 3 financial INR or ITRs of proprietor/ firm/company/bidder entity	
15.	Details of regular employees (name, address & phone no.) working on the rolls of firm/ company.	
16.	Documents pertaining to eligibility of the bidder	
17.	Copy of the fumigation license of the bidder.	
18.	Copy of EPF registration number of the firm.	
19.	Self-attested scanned copy of declaration that the bidder/ firm is not a defaulter of EPF.	
20.	Self -attested scanned copy of ESI registration number of the firm.	

(Signature of authorized signatory/  
bidder with seal)

**Note: While uploading documents alongwith bid, the following instructions may be adhered to:**

1. All documents, required to be submitted, should be:
  - a. Attached in the sequence mentioned above;
  - b. Self-attested by the bidders or their authorized signatory alongwith firm's/ company's seal;
  - c. Serially page numbered;

- d. Legible copies of original documents;
  - e. Scanned and uploaded in .pdf format only.
2. The financial bid should strictly not be uploaded/disclosed alongwith the technical bid.

**Note:** The above list of documents is only indicative and the bidders are advised to refer to the respective clause in the bid document for any additional document.

**Part B- Financial Bid**

(This is a sample format, so the bidder is not required to fill  
financial bid on this page)

I/ we hereby quote following rates per quintal per month (exclusive of GST) for preservation, maintenance and security (PMS) operations, comprehensive insurance, watch and ward, computer systems alongwith internet facility, cost of chemical, fumigants, technical equipment's and associated manpower etc. for all operations connected with the preservation, maintenance and security (PMS) of the stocks of foodgrains stored in Godowns as per norms of respective SPA/ FCI and provided under this tender:

S. No.	Cluster No.	Capacity of the cluster (in MTs)	Quoted rate for PMS services per quintal per month (in INR)	
			In figures	In words
1			<b><i>TO BE FILLED ONLINE ONLY</i></b>	
2				
3				
4				

The above quoted rate(s) is/ are exclusive of GST, but inclusive of local statutory taxes, duties, cess etc. associated with the operations and facilities to be provided as per terms mentioned in the tender document.

**Note: Financial Bid is only required to be filled through online template available on the e-tendering website.**

Date:

Signature of Tenderer/ Authorized Signatory  
Full Name of Signatory/ Tenderer

**ANNEXURE – I**

**Tentative details of capacities of clusters  
(for which PMS services are required)**

**1. Cluster 1**

S.No.	District	Center	Name of SPA	Name of Godowns	Capacity in MT
1	FAZILKA	ABOHAR	MARKFED	NCDC COVERED	34200
2	FAZILKA	ABOHAR	PUNSUP	VINOD JAIN CO OWNER	10650
3	FAZILKA	FAZILKA	MARKFED	NCDC COVERED	24600
4	FAZILKA	FAZILKA	PUNSUP	NAGPAL COVERED	8950
5	FAZILKA	FAZILKA	PUNGRAIN	SHIVANI DHURI COVERED	10800
6	FAZILKA	JALALABAD	MARKFED	NCDC COVERED	22500
7	FAZILKA	JALALABAD	PUNSUP	JASWINDER KAUR & CO.	21600
8	FAZILKA	JALALABAD	PUNSUP	PREETI MANGALA	10800
9	FAZILKA	JALALABAD	MARKFED	ARDC COVERED	1500
10	FAZILKA	JALALABAD	PUNGRAIN	NEHA NAGPAL COVERED	5400
11	FEROZEPUR	FEROZEPUR	PUNSUP	SKRK	21600
12	FEROZEPUR	FEROZEPUR	PUNSUP	HEMANT GUPTA	5400
13	FEROZEPUR	FEROZEPUR	MARKFED	MARKFED COVERED	9950
14	FEROZEPUR	FEROZEPUR	MARKFED	ARDC COVERED	2000
15	FEROZEPUR	FEROZEPUR	MARKFED	AJAY CHAWLA	9500
16	FEROZEPUR	FEROZEPUR	PUNGRAIN	BEDI COVERED CHAMBER UNIT-1	23850
17	FEROZEPUR	FEROZEPUR	PUNGRAIN	BEDI COVERED CHAMBER UNIT-2	5400
18	FEROZEPUR	FEROZEPUR	PUNGRAIN	BEDI COVERED CHAMBER UNIT-3	5400
19	FEROZEPUR	FEROZEPUR CITY	PUNGRAIN	ARVIND KUMAR & OTHERS (BEDI CHAMBER NO. 15 AND 16)	5400
20	FEROZEPUR	FEROZEPUR CITY	PUNGRAIN	SOHAN LAL & SONS COVERD GODOWN	5400
21	FEROZEPUR	FEROZEPUR CITY	PUNGRAIN	SONU CHAWLA COVERED GODOWN	2700
22	FEROZEPUR	FEROZEPUR CITY	PUNGRAIN	HSBS COVERD GODOWN	10350
23	FEROZEPUR	GURUHARSAHAI	PUNSUP	BANSAL CO-OWNER	20250
24	FEROZEPUR	GURUHARSAHAI	PUNSUP	RAMINDER AWLA	9100
25	FEROZEPUR	GURUHARSAHAI	MARKFED	NCDC COVERED	13950
26	FEROZEPUR	GURUHARSAHAI	MARKFED	ARDC COVERED	5400

**PUNJAB STATE GRAINS PROCURMENT CORPORATION LIMITED  
ANAAJ BHAWAN, SECTOR 39-C, CHANDIGARH. PH. 0172-2684000**

27	FEROZEPUR	GURUHARSAHAI	PUNGRAIN	V.S. CO-OWNERS COVERD GODOWN	21600
28	FEROZEPUR	GURUHARSAHAI	PUNGRAIN	V.S. CO-OWNERS-1 COVERD GODOWN	21300
29	FEROZEPUR	Makhu	MARKFED	NCDC COVERED	8860
30	FEROZEPUR	Makhu	PUNSUP	DARSHAN LAL & CO OWNER	16200
31	FEROZEPUR	TALWANDI BHAI	PUNSUP	KULJINDRA	10800
32	FEROZEPUR	TALWANDI BHAI	PUNSUP	DURGA ENTERPRISES	8100
33	FEROZEPUR	Talwandi bhai	MARKFED	NCDC COVERED	21500
34	FEROZEPUR	Talwandi bhai	MARKFED	ARDC COVERED	5150
35	FEROZEPUR	Talwandi bhai	PUNGRAIN	TR AGRO FOOD COMPLEX	8100
36	FEROZEPUR	Talwandi bhai	PUNGRAIN	FIDDA GODOWN	10800
37	FEROZEPUR	Talwandi bhai	PUNGRAIN	SATNAM & CO OWNERS COMPLEX	10800
38	FEROZEPUR	Talwandi bhai	PUNSUP	BHAGWATI AGRO	40000
39	FEROZEPUR	ZIRA	MARKFED	NCDC COVERED	19950
40	FEROZEPUR	Zira	PUNGRAIN	JAIN AGRAWAL CO- OWNERS	10800
41	SRI MUKTSAR SAHIB	GIDDERBAHA	MARKFED	MRM COVERED	6750
42	SRI MUKTSAR SAHIB	GIDDERBAHA	MARKFED	MARKFED(OPEN/COV) GDB	24500
43	SRI MUKTSAR SAHIB	MALOUT	MARKFED	MARKFED COV BTI	10000
44	SRI MUKTSAR SAHIB	MALOUT	MARKFED	MARKFED SUGARMILL COVERED NEW	35100
45	SRI MUKTSAR SAHIB	SRI MUKTSAR SAHIB	MARKFED	MARKFED NCDC COV GODOWN JBD BYE PASS	45000
46	SRI MUKTSAR SAHIB	SRI MUKTSAR SAHIB	PUNGRAIN	M/S DEEPINDER SINGH & OTHERS	20000
47	FARIDKOT	FARIDKOT	MARKFED	MFD HSJS & CO OWNERS/NTR	37584
48	FARIDKOT	FARIDKOT	MARKFED	MARKFED NCDC	24534
49	FARIDKOT	JAITU	MARKFED	MARKFED MRM	6770
50	FARIDKOT	JAITU	MARKFED	MARKFED NCDC	14640
51	FARIDKOT	KOTAKPURA	MARKFED	FOOD TECH / KAMAL KUMAR CO-OWNERS	10000
				Total	<b>755488</b>



**PUNJAB STATE GRAINS PROCURMENT CORPORATION LIMITED**  
**ANAAJ BHAWAN, SECTOR 39-C, CHANDIGARH. PH. 0172-2684000**

**2. Cluster 2**

S.No.	District	Center	Name of SPA	Name of Godowns	Capacity in MT
1	AMRITSAR	AMRITSAR	MARKFED	Rupinder Singh & co. onwer Guilianir	6750
2	AMRITSAR	RAYYA	MARKFED	ARDC, Complex	9750
3	AMRITSAR	Majitha	MARKFED	ARDC Majitha	2500
4	AMRITSAR	Gehri	MARKFED	NCDC, Covered	14000
5	AMRITSAR	TARSIKKA	MARKFED	ARDC COVERED	2500
6	TARN TARAN	CHOHLA SAHIB	MARKFED	NCDC	17500
7	TARN TARAN	PATTI	MARKFED	RPC PATTI	7500
8	AMRITSAR	RAYYA	MARKFED	NCDC, Complex	33500
9	TARN TARAN	TARN TARAN	MARKFED	NCDC TARN TARAN	42000
10	TARN TARAN	TARN TARAN	MARKFED	DR RAMANDEEP SINGH	9000
11	TARN TARAN	CHOHLA SAHIB	MARKFED	RPC NAUSHEHRA PANNUAN	10000
12	AMRITSAR	Jandiala	Pungrain	Jaswant Singh Kochar	5400
13	AMRITSAR	Jandiala	Pungrain	Gulshan Covered Godown	4800
14	AMRITSAR	Rayya	Pungrain	Padda Godown-I	3600
15	AMRITSAR	Rayya	Pungrain	Padda Godown-II	5400
16	AMRITSAR	Verka	Pungrain	Setia Rice Mills	11487
17	TARN TARAN	TARN TARAN	Pungrain	INDER SINGH-GURCHARAN SINGH	10800
18	TARN TARAN	BHIKHIWIND	Pungrain	MAHAVIR	2700
19	TARN TARAN	BHIKHIWIND	Pungrain	SHARMA CONSTRUCTION	17000
20	AMRITSAR	Bhagtanwala	Pungrain	Nand Kishore	12000
21	AMRITSAR	Bhagtanwala	Pungrain	Lal Qila Godown	10800
22	TARN TARAN	TARN TARAN	Pungrain	SANDHU COVERED GODOWN	10800
23	TARN TARAN	FATEHABAD	Pungrain	BHUPINDER SINGH	4500
24	TARN TARAN	CHABAL	Pungrain	JATINDER KAUR	10800
25	TARN TARAN	CHABAL	Pungrain	KARAMJIT SINGH	10000
26	TARN TARAN	TARN TARAN	Pungrain	GURPREET KAUR	25950
27	TARN TARAN	TARN TARAN	Pungrain	RAJAN BEDI COVERED	1800
28	TARN TARAN	TARN TARAN	Pungrain	PUNJAB RICE LAND	4400
29	TARN TARAN	TARN TARAN	Pungrain	BALBIR SINGH DHILLON	1800
30	TARN TARAN	PATTI	Pungrain	SHARMA COVERED	5400

**PUNJAB STATE GRAINS PROCURMENT CORPORATION LIMITED**  
**ANAAJ BHAWAN, SECTOR 39-C, CHANDIGARH. PH. 0172-2684000**

31	TARN TARAN	PATTI	Pungrain	DHILLON COVERED	5400
32	TARN TARAN	TARN TARAN	PUNSUP	RR COVERED	1000
33	TARN TARAN	CHABAL	PUNSUP	H.S COVERED	6300
34	TARN TARAN	Chabhal	PUNSUP	Dilbag singh covered	3150
35	TARN TARAN	Chabhal	PUNSUP	DS Dhillon Godowns	9450
36	GURDASPUR	Gudaspur	PUNSUP	jasbir Kaur Co	10800
37	GURDASPUR	Gudaspur	PUNSUP	Dhaliwal Co.Godown	11000
38	GURDASPUR	Dinanagar	PUNSUP	Matharo Ply Board inds	5400
39	GURDASPUR	Batala	PUNSUP	Hardyal singh & Co-owner (covered)	12000
40	GURDASPUR	Batala	PUNSUP	Dilbag singh & Co-owner covered	16200
41	GURDASPUR	Tugalwal	PUNSUP	Mittal Godown	43500
42	GURDASPUR	Gurdaspur	PUNSUP	Surinder singh & Co-Godown near pandori	5400
43	GURDASPUR	Dhariwal	PUNSUP	Rajinder Sing Gurdaspur batala	10800
44	GURDASPUR	Dinnanagar	MARKFED	ARDC	1280
45	GURDASPUR	Gurdaspur	MARKFED	ARDC	5500
46	GURDASPUR	Dhariwal	MARKFED	ARDC	5000
47	GURDASPUR	Batala 1	MARKFED	ARDC	13000
48	GURDASPUR	Batala 2	MARKFED	NCDC f.g.c	1500
49	GURDASPUR	Batala 2	MARKFED	ARDC f.g.c	850
50	GURDASPUR	Dhariwal	MARKFED	ARDC	4200
51	GURDASPUR	Qadia	MARKFED	Julka Godown	4000
52	GURDASPUR	Batala-1	MARKFED	RPC	9000
53	GURDASPUR	Batala-1	MARKFED	Kiran complex	13230
54	GURDASPUR	Gurdaspur	MARKFED	NCDC	4200
55	GURDASPUR	Dhariwal	MARKFED	NCDC	1200
56	GURDASPUR	Batala 2	MARKFED	NCDC (jaswant)	12000
57	GURDASPUR	Batala 2	MARKFED	NCDC (Baljinder)	27500
58	GURDASPUR	Dhariwal	MARKFED	NCDC Qadian	2600
59	GURDASPUR	Batala	Pungrain	Abinav CotsPin Sekhri	7950
60	GURDASPUR	Gurdaspur	Pungrain	Global Godown	10800
61	GURDASPUR	Batala	Pungrain	Kailash Godown	16200
62	GURDASPUR	Batala	Pungrain	Harinder Singh Sandhu	10800
63	GURDASPUR	Batala	Pungrain	Sandhu & Co Owner	10800
64	GURDASPUR	Batala	Pungrain	KUNAL KHOSLA	7500
65	GURDASPUR	Gurdaspur	Pungrain	Shah Godown	10800
66	KAPURTHALA	Kapurthala	MARKFED	MandiComplex ( NCDC) Coverd	5400

**PUNJAB STATE GRAINS PROCURMENT CORPORATION LIMITED  
ANAAJ BHAWAN, SECTOR 39-C, CHANDIGARH. PH. 0172-2684000**

67	KAPURTHALA	Kapurthala	MARKFED	MandiComplex (ARDC) Covered	3000
68	KAPURTHALA	Kapurthala	MARKFED	D M Complex (NCDC) Covered	10350
69	KAPURTHALA	Bholath	MARKFED	MandiComplex (NCDC) Covered	4800
70	KAPURTHALA	Bholath	MARKFED	Mandi Complex (ARDC) Covered	2000
71	KAPURTHALA	Bholath	MARKFED	Nadala complex (ARDC) Covered	1500
72	KAPURTHALA	Phagwara	MARKFED	Markfed Complex (ARDC) Covered	7000
73	KAPURTHALA	Sultanpur	MARKFED	Markfed Complex (ARDC) Covered	3950
74	KAPURTHALA	Bholath	MARKFED	Nadala complex (NCDC) Covered Owned	2400
75	KAPURTHALA	KAPURTHALA	Pungrain	N.K. SAGGAR COVERED GODOWN	21600
76	KAPURTHALA	Sultanpur lodhi	PUNSUP	Guru Nanak Khalsa college Godown	16800
77	TARN TARAN	Chohla sahib	MARKFED	RPC N/Pannuan	11500
				Total	<b>725047</b>

### 3. Cluster 3

S.No.	District	Center	Name of SPA	Name of Godowns	Capacity in MT
1	BARNALA	Barnala	MARKFED	CMS covered	6000
2	BARNALA	Barnala	MARKFED	NCDC Covered	2784
3	BARNALA	Bhadaur	MARKFED	NCDC Covered	4350
4	BARNALA	Tapa	MARKFED	Madan -2 Godown	7140
5	BARNALA	Tapa	MARKFED	Bansal Godown	2940
6	BATHINDA	Bathinda	MARKFED	Markfed Covered	6050
7	BATHINDA	Bathinda	MARKFED	ARDC COV	4000
8	BATHINDA	Rampura Phul	MARKFED	NCDC COV I	29300
9	BATHINDA	Rampura Phul	MARKFED	NCDC COV II	10000
10	MANSA	Sardulgarh	MARKFED	Kissan Warehouse	5400
11	BATHINDA	Bhucho	MARKFED	NCDC COVERED	8500
12	BATHINDA	Goniana	MARKFED	MRM COV	12710
13	BATHINDA	Raman	MARKFED	Talwandi Sabo Cov	11204
14	BATHINDA	Bhucho	PUNSUP	GANPATI COVERED COMPLEX	4950
15	BATHINDA	Bathinda	PUNSUP	CHANRANJEET SINGH COVERED	6300
16	BATHINDA	Bathinda	PUNSUP	kailash singal coverd	2700

**PUNJAB STATE GRAINS PROCURMENT CORPORATION LIMITED  
ANAAJ BHAWAN, SECTOR 39-C, CHANDIGARH. PH. 0172-2684000**

17	BATHINDA	Bathinda	PUNSUP	STAR TRASFORMERS LIMTIED	7250
18	BATHINDA	Bhucho	PUNSUP	SHIV BHOLE COVERED	2150
19	BATHINDA	Bhucho	PUNSUP	VARDHMAN COVERED	4550
20	BATHINDA	Goniana	PUNSUP	PARAMVEER & CO- OWNERS COVERED	5400
21	BATHINDA	Maur	PUNSUP	GIRJA SHANKAR SPINTEX	4008
22	BATHINDA	Maur	PUNSUP	Umesh covered	2050
23	BATHINDA	Rampura	PUNSUP	Deepika Garg	2100
24	BATHINDA	Rampura	PUNSUP	RAJ RANI SINGLA COVERED	2700
25	BATHINDA	Rampura	PUNSUP	SUDHA SINGLA ANNEY SINGLA COVERED	4050
26	BATHINDA	Rampura	Pungrain	BANSAL COVERED	5000
27	BATHINDA	Rampura	Pungrain	GURDEEP COVERED	2700
28	BATHINDA	Rampura	Pungrain	MAHADEV COVERED	1100
29	BATHINDA	Rampura	Pungrain	om covered godown	1800
30	BATHINDA	Rampura	Pungrain	PARKASH COVERED	1800
31	BATHINDA	Rampura	Pungrain	SANDEEP COVERED	4050
32	BATHINDA	Rampura	Pungrain	SHREE BALAJI COVERED	2700
33	BATHINDA	Bhucho	Pungrain	MANDEEP SINGH COVERED	2700
34	BATHINDA	Goniana	Pungrain	GONIANA WAREHOUSE	11250
35	BATHINDA	Goniana	Pungrain	JAI KUBER COVERED	10000
36	BATHINDA	Goniana	Pungrain	KISSAN WAREHOUSE CO	10000
37	BATHINDA	Rampura	Pungrain	MANINDRA COVERED RAMPURA	2700
38	BATHINDA	Rampura	Pungrain	P.L. COVERED	5400
39	BATHINDA	Rampura	Pungrain	RAJESH BANSAL COVERED	2700
40	BATHINDA	Rampura	PUNSUP	Golden Covered rampurs	4500
41	BATHINDA	Rampura	PUNSUP	KRISHNA COVERED RAMPURA	2700
42	BATHINDA	Rampura	PUNSUP	MAHADEV COVERED & OPEN	2710
43	BATHINDA	Rampura	PUNSUP	MANVIR SINGH DHILLON COVERED	4710
44	BATHINDA	Rampura	PUNSUP	PUNJAB COVERED	4500

**PUNJAB STATE GRAINS PROCURMENT CORPORATION LIMITED  
ANAAJ BHAWAN, SECTOR 39-C, CHANDIGARH. PH. 0172-2684000**

45	BATHINDA	Rampura	PUNSUP	VISHNU RICE MILL COVERED	2700
46	BATHINDA	Rampura	PUNSUP	Y.S. COVERED	16200
47	MANSA	Budhlada	PUNSUP	SJS Covered	25200
48	BATHINDA	Rampura	PUNSUP	CHANDERKANT COVERED	4050
49	MALERKOTLA	Ahmedgarh	PUNSUP	PUNSUP OWEND	12310
50	MALERKOTLA	Malerkotla	PUNSUP	Mandikaran Board coverd godown	9000
51	MANSA	Sardulgarh	MARKFED	Markfed cotton Factory	9600
52	MANSA	Bareta	MARKFED	NCDC	3600
53	MANSA	Mansa	MARKFED	M K Complex	5000
54	MANSA	Mansa	MARKFED	NCDC	10350
55	MOGA	Baghapurana	MARKFED	MRM Covered Godown	8000
56	MOGA	Baghapurana	MARKFED	Markfed Kanda Godown	9000
57	MOGA	Baghapurana	MARKFED	Markfed Wireless godown	8000
58	MOGA	Moga	MARKFED	Markfed covered godown	5000
59	MOGA	Nihal Singh Wala	MARKFED	Markfed covered godown	12000
60	MOGA	Markfed	MARKFED	Markfed covered godown	8000
61	MOGA	Punsup	PUNSUP	Chander Shekhar Covered Godown	3600
62	MOGA	Punsup	PUNSUP	Tilak Raj Katarai Covered	5400
63	MOGA	Punsup	PUNSUP	Sandeep Singh Brar Covered	5400
64	MOGA	Punsup	PUNSUP	Gurvinder Kaur Covered	5400
65	MOGA	Punsup	PUNSUP	Bhupinder Singh Covered	3150
66	MOGA	Pungrain	Pungrain	Davindra & others covered Godown	10000
67	MOGA	Pungrain	Pungrain	Aggarwal Co-owner covered Godown	6750
68	BARNALA	Barnala	MARKFED	Markfed Comp.Covd.	20516
69	SANGRUR	Bhwanigarh	MARKFED	Markfed Comp.Covd./open	8500
70	SANGRUR	Lehragaga	MARKFED	Markfed Covd/NCDC & open	5850
71	MALERKOTLA	Malerkotla	MARKFED	Markfed Comp.Covd.	5500

**PUNJAB STATE GRAINS PROCURMENT CORPORATION LIMITED**  
**ANAAJ BHAWAN, SECTOR 39-C, CHANDIGARH. PH. 0172-2684000**

72	SANGRUR	Sangrur	MARKFED	DWS Covered	2500
73	SANGRUR	Dhuri	MARKFED	CMS Godowns	7000
74	SANGRUR	Dhuri	MARKFED	Markfed Khad Factory covd godown	10750
75	SANGRUR	Dhuri	MARKFED	Markfed godown Sherpur	7500
76	SANGRUR	Moonak	MARKFED	Markfed godown	10650
77	SANGRUR	Sangrur	MARKFED	Markfed godown	8550
78	SANGRUR	Dirba	MARKFED	Aggarwal godown	8550
79	BARNALA	Barnala	PUNSUP	Mandi KaranCovered Godown	12250
80	SANGRUR	DHURI	PUNSUP	PUNSUP OWEND	15300
81	MALERKOTLA	Ahmadgarh	Pungrain	Bains Brothers	10800
82	BARNALA	Dhanaula	Pungrain	Bansal Covered Godown	4500
83	SANGRUR	HG SUNAM-3	Pungrain	Kamlesh Covered Godown	9450
84	MALERKOTLA	Malerkotla	Pungrain	Manila Godown	16200
85	MALERKOTLA	Malerkotla	Pungrain	Kamaldeep Gupta & Co-owners	9450
86	MALERKOTLA	Sandaur	Pungrain	A.N. Covered Godown	10800
87	SANGRUR	Sangrur - II	Pungrain	Seth kapoori Mall Covered	7950
88	BARNALA	TAPA	Pungrain	SK Godown	5880
89	BARNALA	Barnala	Pungrain	Walia Godown	1650
90	SANGRUR	DIRBA	Pungrain	GARG BROTHERS	10000
91	SANGRUR	LEHRAGAGA	Pungrain	RADHA KRISHNA	15000
				Total	<b>654412</b>

**4. Cluster 4**

S.No.	District	Center	Name of SPA	Name of Godowns	Capacity in MT
1	FATEHGARH SAHIB	Fatehgarh Sahib	MARKFED	MARKFED GODOWN Amlah	3000
2	FATEHGARH SAHIB	Fatehgarh Sahib	MARKFED	CMS GODOWN Amlah	3800
3	FATEHGARH SAHIB	Fatehgarh Sahib	MARKFED	MARKFED GODOWN Sirhind	5000
4	FATEHGARH SAHIB	Fatehgarh Sahib	MARKFED	CMS GODOWN Sirhind	15000
5	FATEHGARH SAHIB	Fatehgarh Sahib	MARKFED	MARKFED GODOWN Khamanon	8500
6	SAS NAGAR	SAS NAGAR	MARKFED	KURALI	5850

**PUNJAB STATE GRAINS PROCURMENT CORPORATION LIMITED**  
**ANAAJ BHAWAN, SECTOR 39-C, CHANDIGARH. PH. 0172-2684000**

7	SAS NAGAR	SAS NAGAR	MARKFED	KHARAR	2925
8	SAS NAGAR	SAS NAGAR	MARKFED	LANDRAN	2300
9	SAS NAGAR	SAS NAGAR	MARKFED	MARKFED DAPPAR	1800
10	FATEHGARH SAHIB	Fatehgarh Sahib	Pungrain	Nadiali Pvt.Ltd Sirhind	550
11	FATEHGARH SAHIB	Fatehgarh Sahib	Pungrain	Bhatti Godown(Cvrd) Sirhind	21600
12	FATEHGARH SAHIB	Fatehgarh Sahib	Pungrain	Market Committee Godown, Mandi Amloh	6600
13	FATEHGARH SAHIB	Fatehgarh Sahib	PUNSUP	WPS COVERED GODOWN Amloh	10000
14	FATEHGARH SAHIB	Fatehgarh Sahib	PUNSUP	S.K. COVERED GODOWN Sirhind	9396
15	FATEHGARH SAHIB	Sirhind	PUNSUP	S.K Singla Covered godown	6029
16	SBS NAGAR	nawanshahr (rahon)	PUNSUP	Gurbax kaur covered	5000
17	PATIALA	Nabha	PUNSUP	A.K Co-owners covered Godown	15000
18	FATEHGARH SAHIB	Fatehgarh Sahib	MARKFED	Markfed Godown Amloh	5000
19	FATEHGARH SAHIB	Bassi Pathana	PUNSUP	G.S. Covered Godown	8800
20	FATEHGARH SAHIB	Sirhind	PUNSUP	S.K. Singla Covered Godown	9396
21	FATEHGARH SAHIB	Amloh	PUNSUP	Wahegurupal singh covered Godown	10000
22	HOSHIARPUR	Mukerian	MARKFED	ARDC Complex	2000
23	HOSHIARPUR	Dasuya	Pungrain	Ram Parkash Vasal Covered	7500
24	HOSHIARPUR	Garhshankar	Pungrain	Govt. Godown Covered	2400
25	HOSHIARPUR	Mukerian	Pungrain	Narang Complex Covered	10000
26	HOSHIARPUR	Hazipur (Mukerian)	Pungrain	New Gahlarian Covered	5000
27	SBS NAGAR	Nawanshahr	MARKFED	ARDC Covd Godown Karyam Road Nawanshahr, CMS Godown	7000
28	SBS NAGAR	Nawanshahr	MARKFED	Modern Rice Mill Covd Godown, Nsr	10000
29	SBS NAGAR	Nawanshahr	MARKFED	ARDC Covd Godown Banga CMS Godown	4500
30	JALANDHAR	Bhogpur	MARKFED	NCDC Godown	3000

**PUNJAB STATE GRAINS PROCURMENT CORPORATION LIMITED**  
**ANAAJ BHAWAN, SECTOR 39-C, CHANDIGARH. PH. 0172-2684000**

31	JALANDHAR	Jalandhar	MARKFED	Markfed Godowns	16000
32	JALANDHAR	Nurmahal	MARKFED	NCDC and ARDC Godowns	7500
33	JALANDHAR	Adampur	MARKFED	ARDC Godowns	5000
34	SBS NAGAR	Nawanshahr	MARKFED	Markfed covered godown , Barnala Kalan	10250
35	SBS NAGAR	Nawanshahr	MARKFED	MRM Focal point godown, NSS	3000
36	JALANDHAR	Nakodar	PUNSUP	M/s Tara singh covered godown	10800
37	JALANDHAR	Nakodar	PUNSUP	M/s friends covered godown	10000
38	JALANDHAR	Shahkot	PUNSUP	M/s Bains covered godown	3600
39	JALANDHAR	Phillour	PUNSUP	M/s Satish Bansal Covered Godown	10800
40	JALANDHAR	Nakodar	Pungrain	Tara Singh Covered godown	9000
41	SBS NAGAR	Nawanshahr	Pungrain	Atwal covered godown, Phillaur road, Rahon	3000
42	LUDHIANA	Mullanpur	MARKFED	CMS Covered Godown Raqba Mullanpur	8000
43	LUDHIANA	Mullanpur	MARKFED	CMS Covered Godown Dakha Mullanpur	1150
44	LUDHIANA	Kila Raipur	MARKFED	Markfed Covered Kila Raipur	9500
45	LUDHIANA	Khanna	MARKFED	Markfed samarala Road Khanna	23850
46	LUDHIANA	Khanna	MARKFED	Markfed Focal point Khanna	13500
47	LUDHIANA	Macchiwara	MARKFED	MRM Covered godown Machhiwara	12150
48	LUDHIANA	Samrala	PUNSUP	Punsup Owned Saw Mill covered	3000
49	LUDHIANA	Doraha	PUNSUP	Punsup Owned Complex	36410
50	LUDHIANA	Raikot	Pungrain	Harjass Storage Raikot	10800
51	LUDHIANA	Jagraon	Pungrain	Radha Raman Covered Godown Jagraon	21600



**PUNJAB STATE GRAINS PROCURMENT CORPORATION LIMITED**  
**ANAAJ BHAWAN, SECTOR 39-C, CHANDIGARH. PH. 0172-2684000**

52	PATIALA	Nabha	MARKFED	Markfed Complex, Paharpur	23000
53	PATIALA	Samana	MARKFED	Oswal/Kamla Solvex Covered	6750
54	PATIALA	Samana	MARKFED	CMS, Majri	6500
55	PATIALA	Patiala	MARKFED	CMS Complex	4500
56	PATIALA	Samana	MARKFED	Mahavir Covered	4500
57	PATIALA	Ghanour	MARKFED	Markfed covered	11500
58	PATIALA	Patran	MARKFED	Markfed covered	17500
59	PATIALA	Rajpura	MARKFED	MRM	15000
60	PATIALA	Patiala	MARKFED	Alipur Markfed	8000
61	PATIALA	Rajpura	PUNSUP	Market committee	6250
62	PATIALA	Rajpura	PUNSUP	Amarjeet Bhogla Cov-2	5850
63	PATIALA	Samana	PUNSUP	Shashi Bala Covered	5100
64	PATIALA	Patiala	Pungrain	P R Center covered	9600
65	PATIALA	Nabha	Pungrain	Gopala Cov Godown	5800
66	PATIALA	Patran	Pungrain	SKNK Covered Godown	5400
67	PATIALA	Patran	Pungrain	Sunita Gupta covered Godown	5400
68	PATIALA	Khera Gajju	Pungrain	Dhillon Complex Covered Godown	4830
69	PATIALA	Patiala	Pungrain	Bhangu Cov Godown	4800
70	PATIALA	Bhunarheri	Pungrain	Subhash Chand & Sons Unit	4650
71	PATIALA	Rajpura	Pungrain	Kinger Covered Godown	20520
72	PATIALA	Samana	Pungrain	Gee Jay Complex Scientific Covered Godown	19800
73	PATIALA	Nabha	Pungrain	M/S Sardar Complex Cov	15750
74	PATIALA	Samana	Pungrain	Inderpal Singh & Other Co-owners Scientific Covered Godown	9900
75	PATIALA	Patran	Pungrain	Taisiya Warehousing	5400
76	PATIALA	Patran	Pungrain	Kirna Devi covered Godown	4500
77	PATIALA	Patran	Pungrain	Rakesh Garg covered Godown	4500
				Total	<b>671156</b>

**NOTE:**

1. The above capacity is tentative. Tender Inviting Authority

reserves its right to increase/ decrease/ alter the capacity/ size of clusters or add or delete certain godowns from a cluster(s) mentioned above at any point of time without any prior notice or assigning any reason thereof.

2. The godowns would be handed over to service provider for carrying out PMS operations, as & when hired by respective SPA.

**ANNEXURE-II**

**Indicative list of activities required to be carried out by the Bidder/ Service Provider and as be amended from time to time by respective SPA / FCI which shall be part & parcel of terms & conditions of the PMS contract.**

**1. PRE- STORAGE STEPS**

A well-planned work is necessary in order to avoid haphazard handling of stocks and ensure proper accounting and preservation of stocks. Therefore, before fresh stocks are received in the godowns, the Bidder/ Service Provider should be fully prepared to receive it. In this connection, the Bidder/ Service Provider should attend to the following points.

- i) Check up the godowns to ensure that there is no leakage in the roof and walls etc. and drainage is in perfect condition.
- ii) Cleanliness and disinfestations of godowns.
- iii) Estimation of capacity.
- iv) Drawing up of stack plan
- v) Dunnage
- vi) Chemicals for fumigation with sufficient expiry date.

**2. CHECK UP OFGODOWNS**

In order to avoid the possibility of damage to the stocks to be stored, the Bidder/ Service Provider should check up that there will be no leakage from roof or walls during monsoon and that godown floor does not suffer from seepage. The godowns should be in perfect condition. The Bidder/ Service Provider will check the physical condition of the godown thoroughly and for repairs, if any required, the respective SPA and the respective godown owners would be intimated immediately. If there are any rat borrows, Al Phosphide should be

introduced and holes plugged with clay (wet mud plastering). After 24 Hours the clay (wet mud plastering) should be removed and openings should be plugged with cement mixed with pieces of broken glass.

### **3. CLEANLINESS AND DISINFESTATION OF GODOWNS**

The godown should be got thoroughly swept and cleaned. If there is any suspicion of infection, it should be disinfested with Al. Phosphide or Deltamethrin spray.

### **4. DRAWING UP OF STACK PLAN**

The stack plan should be chalked out bearing in mind the following, three points:

- i) Maximum space is put to use for storage of stocks.
- ii) Proper alleyways are left for carrying out handling operation, inspection of stocks and their disinfestations treatment with ease and efficiency.
- iii) Maximum benefit of aeration and ventilation arrangements available in the godowns is drawn, as far as possible, the base area of all the stacks should be uniform as far as possible.

### **5. STACK LINES**

The floor area may be divided into uniformly sized and serially numbered rectangular stack bases to build stacks. The stacks lines 2-inch broad drawn in white or black paint serves to mark the boundary of the proposed stack. While marking these stack bases care should be taken to leave 2ft. to 2.5 ft. wide alleyways between stack and walls or pillars for ventilation and operational purposes. The main alleyways for the haulage purpose may be 3ft.

### **6. STACK SIZE**

Actual size of the stacks in godowns should not normally exceed

the size of 30 ft. x 20 ft. The stack size would be decided by Area Manager where the Compartment is not of standard size.

#### **7. DUNNAGE**

Use of proper dunnage under the stacks is of fundamental importance to protect the stacks from moisture damage and there can be no deviation from this rule.

#### **8. KIND OF DUNNAGE**

- i) Poly-pallets being allowed by FCI would be used as dunnage under each stack of size 30 ft. x 20 ft.
- ii) Wooden Crates conforming to BIS standards may be used if poly-pallets are not available.
- iii) Poly-pallets/Wooden crates will be provided by the respective SPA.

#### **9. STACK CARDS**

Prescribed stack cards in transparent natural coloured polythene with covering of proper size should be kept ready for display on each stack.

#### **10. COLLECTION OF SWEEPING**

During and after storage the loose grain/sweeping will be collected, cleaned, filled in standard bags and got accounted for as per procedure in vogue.

#### **11. STACKWISE REGISTER**

After completion of storage, prescribed stack wise register will be maintained for inspection and disinfestations treatment.

#### **12. CARE OF GRAIN DURING STORAGE**

##### **A. CLEANLINESS**

The godown should be swept regularly at least twice in a week and kept in neat tidy and hygienic condition. All webs on the wall roof,

alleyway & bags should be removed regularly and bags should be properly brushed and cleaned. No loose grains should lie on naked floor.

**B. PROVISION OF SAMPLE BAGS**

Adequate number of sample bags should be provided in each godown. All the samples drawn from the stacks for the purpose of inspection should also be kept in these sample bags.

**C. PALLA BAGS**

The Bidder/ Service Provider should provide adequate number of palla bags in each godown.

**D. AERATION**

Doors, Windows and ventilators of the godowns should be kept open on clear/ dry / sunny days for aeration

**E. SPRAYING**

As soon as the stack is complete, it should be sprayed as per following norms:

<b>Name of Insecticides</b>	<b>Nature of Insecticide</b>	<b>Dosages</b>	<b>Remarks</b>
Deltamethrin 2.5% WP with dilution 40 grams per litre.	Contact poison	Sprayed @ 3 litres solution per 100 square meter.	Once in 90 days

**F. DETERMINATION OF SURFACE**

The surface area of a stack should be calculated for its five sides by applying the formula  $2h(L+B) + (L \times B)$ . To this 10% should be added as an allowance for inter bag space.

**G. SEPARATE STORAGE FOR DIFFERENT COMMODITIES**

Each commodity should be stored crop year wise in separate stacks with distinct identity.

**H. BRUSHING OF BAGS BEFORE SPRAYING / FUMIGATION**

Before stocks are dusted or sprayed, bags should be brushed to remove the collected dust, webs, cocoons, eggs etc. that might be sticking to the bags. After fumigation the bags should also be brushed thoroughly to remove dead pest and residue of fumigant.

**I. FORTNIGHTLY INSPECTION**

Godowns and stocks should be thoroughly inspected at least once a fortnight. During rains the inspection should be frequent. Inspection should consist of:-

Checking up of godown walls, roof and floor, checking up peripheral, top and bottom layer bags in case of bag storage. Checking up of representative sample of each stack. Checking up of stocks of different depths/sides in case of bulk storage.

**J. A proper godown wise/ stack wise register to be maintained recording the observations/ findings of the fortnightly inspections DURING INSPECTION IT SHOULD BE AS CERTAINED AND REPORTED WHETHER**

1. Proper standard of godown hygiene and cleanliness is being maintained.
2. There are any leakage/cracks and godown stand in need of any repairs.
3. There is any likely hood of damage to stocks due to godown leakage.
4. The floor is free from seepage or not, if not, whether the stocks are likely to get damaged due to seepage.
5. There is any heating etc. in the stocks.
6. The stocks require turn over owing to heating.
7. There is any cake formation along walls in case of bulk storage.
8. The grain of bottom layer bags and other bags is dry, if not

whether there is any likelihood of damage to stocks on account of excessive moisture.

9. The stocks are free from infestation. If not, what is the kind and magnitude of infestation and whether spraying/fumigation of the stocks is warranted.
10. There is any damage to stocks due to infestation and, if yes, to what extent.
11. There are any stocks warranting immediate disposal for reasons of deterioration.
12. The fumigation has been done in time.
13. The stocks have been dusted on due dates.
14. There is any rat trouble in the godowns.
15. There is any damage to stocks caused by rats.

The observations made during inspection should be recorded in the stack wise inspection register and stack cards. Whatever action is required on above points as a result of inspection should be taken at once. A detailed report about the action taken and required to be taken should be sent to respective SPA.

#### **K. FUMIGATION**

In case of infestation, the stocks should be fumigated with Al. Phosphide under leak Proof covers as per following norms:-

**Dosage-** 3 tablets or 9 grams per MT of stocks

**Exposure period:** minimum 5 days

<b>Dosage</b>	<b>Remarks</b>
Fumigation under Gas proof cover : 3 Tablets or 9 gramper MT of stocks	Immediate fumigation, resorted to as and when infestation of pest is noticed, fumigation is to be imparted as per advice of Quality Control officers/ officials

After fumigation is carried out, the top and sides of the stacks



should be checked for any crawling insects. If any crawling insects are noticed, then it should be taken as an indication of fumigation operation being not carried out properly and effectively. The cause should be looked into and avoided for future operation & stocks should be fumigated again and after exposure period/ after fumigation, the bags and the stacks should be cleaned and brushed thoroughly to remove ash and dead pest & stocks should be sprayed with Deltamethrin (in case of crawling infestation) to eliminate the chances of any living pest.

The Bidder/ Service Provider will also purchase all insecticides required for maintenance of health of stocks during a particular calendar year at least three months in advance.

The Bidder/ Service Provider will also have to maintain the record of the insecticides consumed from time to time and also the empty container/ tubes, which will be disposed of with the prior approval of the respective SPA.

#### **L. TREATMENT FOR RAIN AFFECTED STOCKS**

In case of receipt of rain affected stocks of wheat/rice the Bidder/ Service Provider shall take necessary salvaging operations and aerate the stocks before stacking to maintain the health of such stocks during storage.

#### **13. ACTION TO BE TAKEN AT THE TIME OF DELIVERY OF STOCKS FROM THE GODOWN**

As soon as the movement is allotted, Bidder/ Service Provider will get the priority & identification of the stocks to be delivered done from respective SPA. Thereafter, the Bidder/ Service Provider will ensure issue of stocks as per the priority given by the respective SPA/ FCI. In case of any deviation in priority, the same has to be authenticated by authorized representative of the respective SPA giving justifications for the same

**14. BRIEF DISCRIPTION OF WORK**

- i) The agency/ Bidder/ Service Provider shall be responsible for quality cuts on account of weevilling and living infestation in the stocks.
- ii) The Bidder/ Service Provider shall deploy its personnel to verify the correctness of the receipt/ dispatch of stocks by deploying his work force for this purpose and the authorized representative of Bidder/ Service Provider will duly verify the entries of receipt and dispatch and correctness of weight of stocks by putting his signatures along with the authorized representative of the respective SPA in the weight check memo Register/ Weighment sheets and the daily Transaction register, in addition to deploying workers for preservation of stocks and Watch & ward thereof.
- iii) In case of any shortage or damage / loss etc. to stocks for whatsoever reason while the same are in the custody of the Bidder/ Service Provider, the Bidder/ Service Provider shall be liable to make good to the respective SPA the value of the stocks including, penalties and fines as levied by the concerned Area Manager, FCI for such shortage or damage / loss etc. In addition, if there is collusion of the Bidder/ Service Provider (CARTEL) in such losses or damage, the concerned District Manager of the respective SPA may levy a penalty as deemed fit. In case of any dispute, the decision of the respective SPA will be final and binding on the Bidder/ Service Provider.
- iv) The agency/ Bidder/ Service Provider shall also ensure receipt/ dispatch of stocks strictly conforming to uniform specifications prescribed for the corresponding year. The liability of the Bidder/ Service Provider for any default in this regard will be governed as per the instructions/ procedure contained in the FCI Hqrs. circular

No. QC/5(22)/Proc. Qlty. Comp/2001 dated 3/4.6.02 with upto date amendments. It shall be the responsibility of the Bidder/ Service Provider to keep themselves updated with the latest amendments/ modifications in the above instructions.

**Providing of Necessary Infrastructure for Proper Upkeep of  
Health of Stocks in Godowns by the Bidder/ Service Provider**

The following items are required to be provided by the Bidder/ Service Provider in the godowns - 10,000 MT capacity as a unit:

<b>Sr. No.</b>	<b>Name of the item/ article</b>	<b>Specification</b>	<b>Approximate Quantity Required</b>
1.	Godrej Navtal Locks	7 levers with 2 keys	2 locks for each shutter and the required quantity for other building
2.	Weighing Scales (100 KG)	With weights, pans, chains and tripod stand approved by Weight and Measures Dept.	2 sets
3.	Foot Sprayers		2 Nos
4.	Moisture meter	Model No. 6005-SL	1 No
5.	LDPE Polythene Cover	Size 32"x21"x17" Average Thickness 1000 gauge Weight 52 kg.	12 cover for first 5000 MT. And 12 covers for every additional 10000 MT or part thereof.
6.	Sand Snakes	Length 40" with dia of 7"	1,600 Nos
7.	Pokers (iron make)	IS: 2816 - 1964	4
8.	Enamel Plates	IS: 4333 - (Part 1) - 1996. (Reaffirmed 2001)	4
9.	Sieve set	IS 460 - Part 1 : 1985	1
10.	Thermometer	-	1
11.	Ladder	-	1
12.	Bucket	20 Litres Capacity	2
13.	Mug	1 Litre capacity	2

**PUNJAB STATE GRAINS PROCURMENT CORPORATION LIMITED  
ANAAJ BHAWAN, SECTOR 39-C, CHANDIGARH. PH. 0172-2684000**

14.	Measuring Glass	100 ml capacity	2
15.	Aluminum Phosphide	Each tablet of 3 grams (for fumigation purpose)	Pre-Monsoon fumigation shall be mandatorily under taken by the service provider for entire stocks stored in the warehouse. In addition, fumigation is to be imparted as and when infestation is noticed.
16.	Deltamethrin	Once in 3 months or after fumigation (for spraying)	5 Kg per month
17.	First aid box	Containing all the items required for first aid.	

**ANNEXURE-III**

**NORMS REGARDING QUALIFICATION OF TECHNICAL PERSONS**

1. B.Sc. in Agriculture from a recognized University.

**Or**

B.Sc. with any of the following subject from a recognized University:

Botany/ Zoology/ Bio-Technology/ Bio-Chemistry/ Microbiology/  
Food Science.

**Or**

B. Tech/ BE in Food Science/ Food Science and Agricultural Engineering/ Bio-Technology from a recognized University/ an institution approved by AICTE.

2. Minimum two years' experience in preservation of food grains.

**ANNEXURE-IV**

**FORMAT OF DECLARATION**

**(to be submitted by bidder on non-judicial stamp paper of  
appropriate value, attested by Notary Public)**

1. I/ we \_\_\_\_\_ Son/  
Daughter/ Wife of \_\_\_\_\_ hereby authorize  
Sh. \_\_\_\_\_ to represent the bidder firm  
namely M/s \_\_\_\_\_ and to sign and  
execute this Bid document (bearing No. \_\_\_\_\_).
2. That I/ we and authorized representative have carefully read and  
understood all the terms and conditions of the tender bearing No.  
\_\_\_\_\_ floated by Tender Inviting Authority and I/ we and  
authorized representative agree, confirm and undertake to abide  
by all the terms & conditions as stipulated in the prescribed Bid  
document, its Annexures, Appendices.
3. The information/ documents furnished alongwith the above Bid  
are true and authentic to the best of my/ our knowledge and  
belief. I/ we and authorized representative are well aware of the  
fact that furnishing of any false or incorrect information/  
fabricated document would lead to rejection of our bid at any  
stage without prejudice to any other rights that the Tender  
Inviting Authority may have under the Contract and Law.
4. I/ We and authorized representative further undertake that the  
entire responsibility of the personnel deployed under the contract  
services will be that of the bidder firm.
5. I/ we do hereby declare that I/ we shall be bound by the act of  
my/ our duly constituted attorney i.e. Shri. \_\_\_\_\_  
and of any other person who in future may be appointed by me/  
us in his place to carry on the business of the concern, whether

any intimation of such change is given to the Tender Inviting Authority or not. The signatures of my/ our duly constituted attorney/ authorized representative are as under:

Signatures of authorized representative-

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

Submitted by,

(alongwith name and rubber seal of the bidder firm)



**PUNJAB STATE GRAINS PROCURMENT CORPORATION LIMITED**  
**ANAAJ BHAWAN, SECTOR 39-C, CHANDIGARH. PH. 0172-2684000**

**ANNEXURE-V**

**CERTIFICATE OF WORK EXPERIENCE OF BIDDER**

Name of the bidder: \_\_\_\_\_

S. N.	Name of the client served	Name & Location of godown/warehouse, where PMS services were provided by the bidder	Total Capacity of godown/warehouse, where PMS services were provided by the bidder	Nature of work/ services provided (such as Preservation, Maintenance & Security or other services)	Duration of the contract period			Product/ Commodity Handled	Volume of commodity handled (in MT)	Rate, at which the services are provided (in per MT per month)	Total Value of work/ contract executed
					Start Date	End Date	No. of years/ months				
	A	B	C	D	E	F	G	H	I	J	K
1											
2											
3											

Signature of bidder/ authorized signatory alongwith seal)

**Note:**

1. Self-attested copy of experience certificates issued by appropriate authority alongwith copy of work order should be attached in support.
2. Particular of each godown be mentioned, and no. of rows may be added, as required.

ANNEXURE-VI

FORMAT OF BANK GUARANTEE

To

Managing Director,  
<name of the respective SPA>,  
<address>

This deed of guarantee is made on this \_\_\_ day of \_\_\_\_\_ (Month),  
\_\_\_\_\_ (Year). BY, \_\_\_\_\_ (name of bank)  
having its registered office at \_\_\_\_\_ and one of its local  
offices at \_\_\_\_\_ (hereinafter referred to as 'bank') in  
favour of <name of the respective SPA>, having its head office at Anaaaj  
Bhawan, Sector 39-C, Chandigarh (hereinafter referred to as '<name  
of SPA in short> ').

**WHEREAS**, M/s \_\_\_\_\_ (name of service provider),  
a \_\_\_\_\_ firm/ company having its registered office at  
\_\_\_\_\_ (hereinafter referred to as 'service provider')  
is bound, as per clause \_\_\_\_\_ of the terms & conditions of the tender  
bearing no. \_\_\_\_\_ (published on \_\_\_\_\_) to furnish a security  
deposit @ Rs. 50 per MT (by way of bank guarantee and cash deposit  
in a ratio of 4:1) for due performance of all obligations under the tender  
& work awarded to service provider for preservation, maintenance and  
security (hereinafter referred to as 'PMS') operations to be performed  
upon the food grains stock stored in godowns located in cluster \_\_\_\_\_  
comprising of districts \_\_\_\_\_ in the State of Punjab  
having a total capacity of \_\_\_\_\_ MT to <name of the respective  
SPA> by way of bank guarantee of Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_ (in  
words)\_\_\_\_\_)

**AND WHEREAS** the bank has agreed to stand as guarantor on behalf  
of the service provider and execute this guarantee for the satisfactory

fulfillment of the obligation under the agreement executed between <name of the respective SPA> and service provider for PMS services.

**NOW THEREFORE, THE DEED OF GUARANTEE WITNESSETH AS FOLLOWS:**

1. That the bank hereby, unconditionally and irrevocably, undertakes to guarantee payment on demand without demur to <name of the respective SPA> and without notice to the service provider, the said amount of Rs. \_\_\_\_\_ [Rupees \_\_\_\_\_(in words)\_\_\_\_\_] immediately on receipt of the demand from <name of the respective SPA> enforcing this deed of guarantee.

2. This guarantee shall not be affected/ discharged by any infirmity or irregularity on the part of the service provider and by the dissolution or any change in the constitution of <name of the respective SPA> or service provider or bank.

3. The bank shall pay to the <name of the respective SPA>, any money so demanded without any demurrage notwithstanding any dispute or disputes raised by the service provider against <name of the respective SPA> or bank or any other person(s) in any suit or proceedings pending before any Court or tribunal relating thereto as the bank's liability under this guarantee being absolute or unequivocal.

4. The payment so made by the bank under this guarantee shall be a valid discharge of its liability for payment thereunder and the service provider shall have no claim against bank for making such payment.

5. The bank further agrees and undertakes that the guarantee herein contained shall remain in full-force and effect throughout the period of work contract/ agreement executed between service provider and <name of the respective SPA> for PMS operations as aforesaid and further this guarantee shall continue to remain-in-force, if the <name

of the respective SPA> extends the duration of the contract and it shall also continue to be enforceable till all the dues of the <name of the respective SPA> under or by virtue of the said agreement have been fully paid and its claim satisfied or discharged or till <name of the respective SPA> certifies that the terms and conditions of the said agreement have been fully and properly complied and carried out by the said service provider, whichever is later.

6. The bank shall not and cannot revoke this guarantee during its currency except with previous consent of the <name of the respective SPA> in writing.

7. The guarantee shall remain in-force during the period mentioned above and become ineffective only on written intimation to the bank by <name of the respective SPA> for this purpose and in that case, this guarantee shall stand discharged.

8. Any forbearance act or omission on the part of <name of the respective SPA> in enforcing any of the conditions of the said agreement or showing of any indulgence by the to the service provider shall not discharge the bank in any way and the obligation of the bank shall be discharged only on the written intimation thereof being given to the bank by <name of the respective SPA>.

9. Notwithstanding anything contained herein above unless a demand or claim under this guarantee is made on the bank in writing on or before \_\_\_\_\_ (date of expiry of guarantee), the bank shall be discharged from all liabilities under this guarantee thereafter.

10. The bank has the power to issue this guarantee under its Memorandum and Articles of Association (MoA & AoA) and the persons, who is hereby executing this deed has the necessary powers to do so under the authority conferred on him by the bank.

(Signatures alongwith name and designation of the signatory, with seal and complete address of the bank/ surety)

**Witness** (witness should enter his name and complete address alongwith signatures):

1. \_\_\_\_\_

2. \_\_\_\_\_

**ANNEXURE-VII**

**Tender No.:**

**Date of Publication:**

**eProc Tender ID:**

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**NET WORTH STATEMENT**

The Net Worth of M/s ..... is given below  
and certified that the statement is true & correct.

**Net Worth:**

**(in Lacs in INR)**

-----  
1. Paid up share capital

2. Reserves & Surplus

3. Others (pl. specify)

**(Less)**

4. Miscellaneous expenditure not written off or adjusted

5. Profit & Loss Account (Debit Balance, if any)

6. Others (pl. specify)

-----  
Net Worth is Rs. .... lac

Date:

Seal:

Signature of Tenderer

Signature of Auditor

Chartered Accountant

Name in CAPITAL letters: .....

Mobile No.: .....

UIDN No.: .....

Tender No.:

Date of Publication:

eProc Tender ID:

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**AVERAGE ANNUAL TURN OVER STATEMENT**

The Average Annual Turn Over of M/s .....  
for the past three years are given below and certified that the statement is  
true & correct.

(in Lacs in INR)

S. No.	Year	Turn Over	Profit
1.	2023-24	.....	.....
2.	2022-23	.....	.....
3.	2021-22	.....	.....

Total Rs. .... Lac

Average Turn Over per annum is Rs. .... lac

Date:

Seal:

Signature of Tenderer

Signature of Auditor

Chartered Accountant

Name in CAPITAL letters: .....

Mobile No.: .....

UIDN No.: .....