

**PUNJAB STATE GRAINS PROCUREMENT CORPORATION LIMITED
(PUNGRAIN)**

Anaaj Bhawan, Sector-39 C, Chandigarh-160036

IMPORTANT INSTRUCTIONS FOR BIDDERS

1. Bids will only be submitted online on the e-Procurement portal of the Government of Punjab i.e. <https://eproc.punjab.gov.in>. Bidders who wish to participate in online tenders will have to register themselves on <https://eproc.punjab.gov.in> for which valid Digital Signature (Class II or III) are required, using which they can upload their electronic bids. Bidders can procure the same from any of the license certifying Authority of India. The bidders will be required to pay applicable registration/ processing fees as per the details available on e-Procurement portal.
2. For any portal related technical queries, prospective bidders can call at 24x7 central helpdesk numbers i.e. 0120-4200462, 4001002, 4001005 and 6277787 or at local helpdesk numbers 0172-2970263, 2970284 from 9:00 AM to 5:00 PM on all Government working days or reach through e-mail at eproc@punjab.gov.in, support-eproc@nic.in.
3. No physical submission of Technical and price / commercial bid will be entertained as it should be furnished online only. No fax, e-mail, SMS, letters or any other form of communication will be entertained for the same.
4. Bids which are not submitted in the prescribed form and/or without deposit of requisite tender fee and/ or earnest money or any other deviation from the terms and conditions of the tender notice shall be rejected outrightly.
5. Conditional offers/ tenders shall be outrightly rejected.
6. The Technical bids shall be opened on 21.02.2022 at 3:00 P.M. in the Committee Room of Pungrain, Anaaj Bhawan, SECTOR 39-C, CHANDIGARH. The date and time for the financial bids will be notified online only to the Technically Eligible Bidders.
7. The tenderer is mandatorily required to submit the documents mentioned in the Terms & Conditions, along with the technical bid. The financial bid of only those bidders shall be opened, who qualify the technical bid.
8. The tenderer(s) shall be at liberty to be present, in person or through their authorized representative(s) at the time of opening of the tender as specified in the Tender. In case, authorized representatives are to be present, they must furnish the authority letter from the tenderer, on whose behalf they are representing; otherwise they will not be allowed to participate in the opening of tender.
9. Any attempt direct or indirect, to cast influence or negotiation on the part of the tenderer with the officials/authority to whom he shall submit the tender or the tender accepting officials/authority before the finalization of tenders, shall render the tender liable for rejection.
10. Any further communication or corrigendum/ addendum will be published on e-Tendering website only.

IMPORTANT DATES IN CHRONOLOGICAL ORDER

1.	Date of publication of Notice Inviting e- Tender in Newspapers	05.02.2022
2.	Date of availability of Model Tender Form (MTF) on website	05.02.2022 at 2:00 PM
3.	Last Date and Time of online tender submission	21.02.2022 upto 2:00 PM
4.	Date and time of Opening Technical Bid	21.02.2022 at 3:00 PM
5.	Date and time of Opening Price Bids	Will Be notified online to technically qualified bidders
6.	Validity of E-tender	90 Days
7.	Name and Designation of Authority Inviting E-tender	Managing Director, Pungrain

**PUNJAB STATE GRAINS PROCUREMENT CORPORATION(PUNGRAIN)
ANAAJ BHAWAN, SECTOR-39 C, CHANDIGARH-160036.**

TENDER FORM

Price: Rs. 6000/- (Including 18% GST, Non-refundable)

From

Managing Director,
PUNGRAIN, Chandigarh.

To

Gentlemen/Sirs,

On behalf of all the State Procurement Agencies in the State of Punjab, MD PUNGRAIN (Punjab State Grains Procurement Corporation) Anaaaj Bhawan, Sector-39 C, Chandigarh-160036 invites e-tenders for the purchase of 5,40,000 wooden crates. However, this number can increase or decrease at the time of issuing supply orders to the successful bidders as per the requirement of State procuring agencies.

1- THE TERMS AND CONDITIONS:

The terms and conditions governing the purchase and the technical specifications for wooden crates are at Annexure "I" and Annexure "II" respectively.

2- TENDER FEE (NON REFUNDABLE):

A tender fee (Non-refundable) of Rs 6000/-(Including 18% GST) should be paid through the online payment gateway of the e-portal during the submission of the tender.

3- SIGNING OF TENDER:

Person signing the tender should state in what capacity he/she is signing the tender i.e. as Sole Proprietor of a firm, or as Secretary, Managing Director, etc. of a limited company. In case of partnership firm, the tender must be signed by all the partners. However, in cases where one of the partners signs the tender, he/ she must upload the authority letter duly signed by all other partners authorizing him/her to sign and submit the tender documents on behalf of all other partners.

4- SUBMISSION OF TENDERS:

The parties will submit e-tender under two bid system i.e. Technical Bid and Financial Bid through e-tendering website <http://eproc.punjab.gov.in>. The technical bid (Annexure III) must be uploaded along with all the documents/ Annexures as mentioned in the Check list (Annexure IV), duly signed on all pages and complete in all respects till the date and time specified in the tender notice. No Tender and/or documents submitted after the scheduled date of closure of submission of the tenders will be accepted in any case. Financial bid(s) of only those tenderers will be opened who qualify in the technical bid.

5- ACCEPTANCE OF TENDER:

The Managing Director, PUNGRAIN reserves the right to accept or reject tender(s) without assigning any reasons.

Managing Director, Pungrain

**TERMS AND CONDITIONS
FOR THE PURCHASE OF WOODEN CRATES DURING RMS 2022-23**

1. GENERAL

1. On behalf of all the State Procurement Agencies (PUNGRAIN, PUNSUP, MARKFED & PSWC) in the State of Punjab, MD PUNGRAIN (Punjab State Grains Procurement Corporation) Anaaj Bhawan, Sector-39 C, Chandigarh-160036 invites e-tenders for the purchase of 5,40,000 Wooden Crates.
2. E-tender will be in two bid system "Technical bid and Financial bid".
3. The sale of E-tender form on the e-tendering portal for purchase of wooden crates will start from 05.02.2022 at 2:00 PM and will close on 21.02.2022 at 2:00 PM .
4. The Technical bids will be opened on 21.02.2022 at 3:00 PM in Committee Room, Anaaj Bhawan, Sector-39 C, Chandigarh in the presence of the tenderers or their authorized representatives, who may wish to be present.
5. Financial bids of only technically qualified tenderers will be opened. The date & time of opening of financial bids will be notified online to the technically qualified bidders.

2. TECHNICAL SPECIFICATIONS OF WOODEN CRATES:

Technical specifications of wooden crates are as per "Annexure -II".

3. ELIGIBILITY CRITERIA:

Every tenderer shall have to fulfill the following conditions to be eligible/ technically qualified for submitting this tender:

1. Parties/firms should be manufacturer/s of wooden crates and having valid license of saw mill (Arra). The license of the saw mill (Arra) should be in the name of the bidder (in case of individual/ firm/ company) or its proprietor (in case a sole proprietorship firm), applying for the tender.
Note: As per "The Punjab Regulations of Wood Based Industries Rules, 2019" published vide notification no. G.S.R 46/C.A.16/1927/Ss. 32, 33, 35-A, 72,76,77 and 78/2019 dated 3.12.2019, all such wood based industries or processing units which are exempted from requirement of license as mentioned in rule 7(4) shall also be eligible, provided they possess & upload the requisite registration certificate as prescribed under rule 10 of the said Rules.
2. He/ She should be a citizen of India and not less than 18 yrs. of age, if the tender is submitted by an individual/proprietor.
3. If the tender is submitted by any society, company or a partnership firm, it should be registered under the appropriate legislation or the rules framed there under.
4. The entity must possess a valid PAN number and GST registration number.
5. A Company, firm or individual is/are not entitled to participate in the tender, if the same has been blacklisted or proceedings for blacklisting are under consideration by any Central Ministry/Department, State Govt./ Co-operative/ PSU Board or Corporation or Local body.
6. Tenderer should have supplied minimum 5,000 wooden crates to Govt. agencies of Punjab in any one Rabi Marketing Season out of immediately preceding three Rabi Marketing Seasons, i.e. 2019-20, 2020-21 and 2021-22. For the proof of the same, tenderer should furnish a certificate regarding successful completion of the supply orders issued by the Govt. procuring agencies.
7. The technical bid (Annexure III) must be uploaded along with all the documents/ Annexures for fulfillment of technical eligibility criteria as mentioned in the Check list (Annexure IV) and duly signed on all the pages and complete in all respects till the date and time specified in the tender notice.

8. The tenderer who has been blacklisted by any Government Agency, shall not be eligible to participate in the tender process, during the concurrency of such blacklisting. If any tenderer is found to be blacklisted at a later stage, his technical as well as financial bid, if applicable, shall be rejected, and the earnest money and security amount (if any) deposited by him shall be forfeited. An affidavit regarding non-black listing/ non prosecution of tenderer is to be submitted as per Annexure V.
9. In case the documents submitted by the tenderer are found to be forged/ fabricated at any stage then, the Managing Director, PUNGRAIN reserves the right to forfeit the entire EMD/Security money. Also the tenderer shall be liable for blacklisting and criminal proceedings may be initiated against the tenderer.
10. As per notification No. COS/Start-ups/2019/11288 dated 16-08-2019 of Department of Industries and Commerce, Punjab, an entity registered as a Start-up in Punjab as per chapter 16.1 of Detailed scheme & operational guidelines, 2018 of Industrial and Business Development policy 2017, shall be eligible for relaxations permissible under the said notification, subject to the condition that the startup meets the other quality and technical specifications as part of the qualifying requirements of the procurement of wooden crates.
11. Purchase preference shall be given to local suppliers subject to the provisions of Public Procurement (Preference to Make in Punjab) Order 2019 as notified by Department of Industries And Commerce (Controller of Stores), Govt. Of Punjab vide order dated 03.09.2019. As per clause 4 of the order No. COS/PPO-2019/11726 dated 03.09.2019 of Department of Industries and Commerce, Punjab, local supplier/a registered startup must have minimum 40% of local content and will abide by clause 8 of the said order for verification of local content. The prescribed margin of purchase preference shall be ZERO. The procedure for determining such preference shall be followed as per Clause 2(b) of the said Order. The procedure for calculating Local content/value addition in Punjab will be as under:

COST COMPONENT	CALCULATION BY MANUFACTURER Cost per unit of product		
	Cost (Local/Punjab Component) (a)	Cost (Outside Punjab Component) (b)	Total Cost (In Rs.) (c=a+b)
I. Direct Material Cost II. Direct Labour Cost III. Factory Overhead IV. Total Production Cost			

$$\% \text{Local Content} = \frac{\text{Total Cost (IV c)} - \text{Total Outside Punjab Content Cost (IV b)}}{\text{Total Cost (IV c)}} \times 100$$

4. **EARNEST MONEY(EMD)/SECURITY:**

1. Each tenderer will deposit Earnest Money @ Rs.50/- per crate for the total number of wooden crates offered which shall be paid through payment gateway of e-tender portal. *NOTE: On the portal, Rs. 25,00,000 is shown as EMD for full quantity of 50,000 crates. However, Bidder submitting bid for lesser quantity will need to deposit EMD @ Rs.50/- per crate for the number of offered crates only and the excess amount shown in portal may be filled in as exempted amount.*
2. No tender will be accepted without Earnest Money/less earnest money and will be rejected straight way.
3. In case of acceptance of tender, the EMD will be converted into security.

4. In case of non-fulfillment of any of the tender terms & conditions or default in supply of the allotted quantity (ies) after placement of order, PUNGRAIN may forfeit the security in part or full and further PUNGRAIN will have the liberty to purchase the crates at the risk and cost of the defaulting party.

5. **BID QUANTITY**

Every tenderer will have to quote tender rate for a minimum quantity of 10,000 crates while maximum quantity is 50,000 Wooden Crates. The rate quoted for a quantity less than 10,000 will not be entertained. However, MD, Pungrain reserves the right to increase or decrease the total number of crates ordered to be supplied by a supplier at the time of award of contract/issuance of supply order depending upon the requirement of the State Procuring Agencies and performance of the supplier.

6. **BID EVALUATION**

1. Technical evaluation will be done first wherein evaluation of fulfillment of technical eligibility criteria mentioned in the terms & conditions of the e-tender, will be undertaken.
2. The financial bids of only those tenderers will be opened, who qualify in the technical bid. In case of non-qualifying the technical bid, it will render the Tenderer as ineligible and the financial bid will not be opened.
3. **The rate per each wooden crate (inclusive of loading, packing, forwarding, GST and other taxes etc.) shall be quoted including F.O.R.(Freight on Road) for delivery to destinations of State Procuring Agencies in various districts in the State of Punjab, which will be borne by the tenderer.**
4. The tenderer who quotes minimum rate in the financial bid will be declared as L-1.
5. PUNGRAIN has the right to place order to one supplier or distribute it to more than one supplier at L-1 rate. In case, the required quantity cannot be supplied by L-1 party (ies), then L-2 will be called to match the L1 rate and so on till the entire quantity required by the State Procurement Agencies is met.

7. **ISSUANCE OF WORK ORDER/SUPPLY ORDER**

1. PUNGRAIN will also have the right to issue supply order in phased manner to any one or more tenderers whose tenders are accepted.
2. The tendered quantity may increase or decrease at the time of placing of order or during pendency of the contract as per the requirement of State Procuring Agencies.
3. The tentative requirement of wooden crates for all State Procurement Agencies is 5,40,000. However, the tendered quantity can be increased or decreased at the time of placing of order or during pendency of the contract, which will be in accordance with the provisions of Punjab Financial Rules.
4. In case any notification of Govt. of India/State Government is notified after placing of the orders with the suppliers with regard to decrease in the excise duty on finished goods or reduction in GST, if any, PUNGRAIN reserves the right to decrease the price of the material in proportion there to.

8. **DELIVERY PERIOD**

1. Entire supply will be completed by the supplier as per following time schedule:-

50% of the total crates ordered	=	upto <u>15-03-2022</u>
Balance 50% Crates (without late delivery(L.D) charges)	=	upto <u>31-03-2022</u>
With 2% L.D. charges	=	upto <u>15-04-2022</u>
2. The delivery of wooden crates as per above time schedule is the essence of the supply order. All the suppliers shall have to adhere to the time schedule prescribed in the tender. No delivery will be accepted after **15-04-2022.**

3. Managing Director, PUNGRAIN reserves the right to extend the delivery period with or without LD charges, for a period as deemed fit, in case of natural calamities like heavy rains, floods etc if he is satisfied that the reasons for delay were beyond the control of supplier upon considering the requests of suppliers/agencies and exigencies of the situation on a case to case basis.
4. Risk purchase at the cost of supplier will be made by the PUNGRAIN/ State agency in case the supply is not made as per the time schedule or laid down specifications and terms and conditions. The difference of such cost thus incurred will be recovered from the supplier, if need be, by taking legal recourse.

9. INSPECTION

1. The inspection of the crates will be carried out both at the premises/ manufacturing unit of the supplier as well as at the time of receipt of crates at the destinations.
2. The wooden crates shall be first inspected by the representative(s) of PUNGRAIN/concerned agency at the premises/ manufacturing unit of the suppliers within five days after the receipt of Inspection offer. Only the crates found to be as per prescribed specifications & passed by the Inspecting team during inspection at the premises of the supplier shall be supplied at the designated storage centre.
3. Only such wooden crates which are approved at the time of inspection at the manufacturing unit and are also found to be as per specifications on inspection at the destination at time of receipt will be accepted.
4. The wooden crates rejected by the consignee at the time of taking delivery/receipt will have to be replaced by the supplier within 7 days from the date of issue of the letter from the consignee, failing which PUNGRAIN/ State agency will be entitled to purchase crates at the risk of the supplier without any further reference to supplier.
5. Pungrain/ State agency also reserves the right to get the Wooden Crates tested from any specialized Govt. Agency or any Govt. Authorized Laboratory/firms for quality. In such case, the testing and other incidental charges as applicable shall be borne by the concerned supplier.

10. PAYMENT

1. Each agency shall make payment for the supply of wooden crates directly to the concerned suppliers on its own.
2. No advance payment will be made.
3. After the F.O.R delivery of the ordered number of wooden crates as per the specifications/ terms & conditions mentioned in the work/ supply order, the supplier will submit bills within 15 days to the concerned District Manager of the PUNGRAIN/ State agency along with the Inspection note and receipt of crates from the concerned officials indicating clearly that the crates received are as per specifications.
4. 100% payment shall be made against the bills raised by the supplier after physical delivery of wooden crates, if the same are duly supported with satisfactory inspection notes and receipt by the concerned staff along with weight memo at the time of receipt of crates at the destination.
5. The indenting agency would have option to release payments by Electronics mode/RTGS as well.

11. PENALTY:

1. If it is found that any party has supplied crates not as per specifications, a quality cut of Rs. 15/- per kg. for the less weight will be imposed by PUNGRAIN/ respective Agency up to a weight of 32 kg. However, if the crates supplied are found to be below 32 kg, the same shall be rejected and have to be replaced by the tenderer/ supplier at his own risk and cost.

2. In all such instances, where the crates supplied by the supplier are found to be below 32 kg in weight or are found deficient w.r.t. prescribed specifications and the same are not replaced by the supplier or the supplier fails to deliver the ordered number of wooden crates in stipulated time despite giving an opportunity for replacement/ delivery, as the case may be, MD Pungrain reserves the right to blacklist the tenderer/supplier for a period of two years during which he shall not be eligible to participate in the tenders floated by Pungrain/ State procurement Agencies.
3. Managing Director PUNGRAIN reserves the right to black list a tenderer and forfeit his/ her deposited EMD if the tenderer:
 - fails to comply with the stipulated terms and conditions for the supply of crates on the acceptance of his/ her offer.
 - refuses or fails to supply crates as per the prescribed specifications or at the rate quoted by him/ her after acceptance of his/her offer.
 - In such cases, an opportunity of hearing would be given to the tenderer before black listing

12. GST COMPLIANCE:

1. The tenderer/bidder shall ensure that the invoice to be raised with Pungrain/ State agency is compliant with the provisions of the GST law and contains the requisite details in an accurate manner for claiming of tax credits, if applicable, by Pungrain/ State agency.
2. This shall be ensured by the tenderer/bidder that the invoice raised by him during a month is appropriately reported in the GST returns of the said month.
3. Pungrain/ State agency reserves the right to claim from the tenderer/bidder any amount of tax, interest, penalty and litigation cost, if any, that may be incurred in future due to GST reporting/compliance mistake(s) on part of the tenderer/bidder.
4. Pungrain/ State agency shall not be under any obligation to entertain claims related to future obligation arising on buyer related to input tax credit (ITC) mismatch in GST return or wrongful availment of ITC by buyer, if the same is not intimated within a period of 90 days from the date of issue of invoice.

13. RELEASE OF SECURITY

Security without interest will be released after three months of the completion of the supply order and after the supplier has discharged all obligations.

14. MISCELLANEOUS

1. The material shall be packed very carefully as the PUNGRAIN/ State Agency shall not be responsible for any damage/loss in transit. The supplier will be bound to ensure the delivery of wooden crates at the destination in sound condition.
2. The rates quoted will remain valid for 90 days from the date of opening of tenders and this period would be further extendable at the discretion of MD, Pungrain
3. The listing/bank charges, if any, shall also be borne by the supplier.
4. In case of any change in the constitution of the firm of tenderer (whether partnership or sole proprietors) PUNGRAIN must be intimated immediately. In case of partnership, firm's share of each partner must be indicated and a certified copy of the deed of partnership be attached with the technical bid.
5. It is clarified that PUNGRAIN would deal only with the partner in whose name authority letter bearing signature of all other partners is appended for the signing of the relevant papers including tender form.
6. Subletting of contract is not allowed under any circumstances. If any party / firm is found to have sublet the contract awarded for supply of wooden crates, that party / firm will be liable for blacklisting.

7. The acceptance of terms and conditions by the supplier/bidder shall constitute a valid and legal contract between the buyer/State Procurement Agencies and supplier(s). No execution of separate deed/agreement would be necessary.
8. Managing Director, PUNGRAIN reserves the right to reject any or all the tenders without assigning any reasons.

MANAGING DIRECTOR, PUNGRAIN

SPECIFICATIONS FOR WOODEN CRATES

The wooden crates to be supplied under this e-tender shall have to conform to the following specification:

1. Each dunnage piece of crate will be of 153cm x 92cm and will be made from Eucalyptus wood or any other hard wood, duly dried and seasoned.
2. The lower members, 4"x2" (10.2 cm x 5.1 cm) in section, will be 5 in number and each will be 3'long spaced 14-1/2" center to center. The top members will also be 5 in number and each will be 5'long and 2-1/2" x 2" (6.4 cm x 5.1 cm) in section, spaced 8-1/2" center to center. The higher dimension of the section of each member will be vertical.
3. There shall be no joints in any of the members.
4. The dunnage shall be properly nailed with sufficient number of nails to the frame, reasonably rigid with proper fit. There shall be at least two nails at each corner joint and one at every other joint. No nail shall project down the wooden rafter or be exposed, so as to avoid source of danger to the gunnies. The nail head shall beat the top and the nail shall be bent over at the bottom of the crate for "1".
5. No member shall have cracks, as it will endanger its structural strength.
6. The section of each member will be generally uniformed without being heavily beveled at corners so as to reduce its strength.
7. The wood shall be free from loose knots which would reduce its structural strength.
8. The top of each dunnage piece will be at one level
9. The weight of each crate shall be 40 Kg with a tolerance limit of 5 %
10. (a) Size of the Crate 153cm x 92cm
 (b) Size of upper batten 6.4 cm x 5.1 cm x 153cm
 (c) Size of lower Batten 10.2 cm x 5.1 cm x 92 cm
11. The wood used for making crates should be termite treated.
12. Wood damaged by white ants/termites shall not be used.
13. Crates should be colored Black with name of the supplier firm and year of supply stenciled on them.

(On letter head of the Bidder)

TECHNICAL BID

From

To

The Managing Director,
Punjab State Grains Procurement Corporation,
Anaj Bhawan, Sector-39 C,
Chandigarh-160036.

Subject: Offer for supply/ sale of Wooden Crates for RMS 2022-23

Dear Sir/Ma'am,

Reference is made to your e-tender notice that appeared in the press on 05.02.2022 for the purchase of Wooden crates.

I/We hereby offer to supply/ sell _____(number) of Wooden Crates to Pungrain/State procurement Agencies as per the terms and conditions of the tender (duly signed copy enclosed) and agree to abide by such conditions.

I/We hereby offer the rates for supplying/ sale of Wooden Crates as per Price Bid submitted online.

- 1) I/We agree to supply Wooden Crates as per the specifications mentioned in the terms and conditions of tender.
- 2) EMD of Rs. _____ for supply of _____(number) of Wooden Crates @ Rs.50/- per crate for the total number of wooden crates offered has been deposited online.
- 3) The rates quoted in price bid are inclusive of all applicable taxes/levies and F.O.R destination to any location in Punjab.
- 4) I/We shall arrange my own transport for delivering the crates to the destinations specified by Pungrain/State procurement Agencies.
- 5) The rates quoted will remain valid for 90 days from the date of opening of tenders which would be further extendable at the discretion of MD, Pungrain
- 6) Acceptance of this offer by Pungrain or by any officer authorized by Pungrain shall constitute valid/legal contract between me/us and Pungrain.
- 7) I/We hereby agree that in case I/We become successful bidder, the EMD @ Rs.50/- per crate for the total number of wooden crates offered, deposited by me/us may be converted into security deposit as per the terms and conditions of the tender document. I/We further agree that in case we fail to supply the material within the stipulated period as would be given in the supply order or could not fulfill the terms and conditions of this contract, our security as whole or part thereof may be forfeited by Pungrain for which I/We shall have no objection, whatsoever, in addition to the right of Pungrain to purchase crates from other suppliers at my/our risk and cost.
- 8) All documents mentioned in the Check list (Annexure-IV) have been uploaded on the portal.
- 9) Tender document duly signed on each page has been uploaded on the portal.

Thanking you,

Yours sincerely,

Date:

Signature of the tenderer
with Complete Address and Seal

PUNJAB STATE GRAINS PROCUREMENT CORPORATION (PUNGRAIN)

**CHECK LIST OF DOCUMENTS TO BE ATTACHED/ UPLOADED WITH
TECHNICAL BID FOR THE E-TENDER DATED 05.02.2022 FOR PURCHASE OF
WOODEN CRATES FOR RMS 2022-23**

S.No	DOCUMENT CHECKLIST	DOCUMENT ATTACHED (TICK IN REQUISITE COLUMN)		
		YES	NO	NOT APPLICABLE
1	Whether a valid license of the saw mill as per tender terms & conditions of tender is uploaded?			
2	Whether a valid registration certificate of the saw mill as per tender terms & conditions of tender is uploaded? (Only in case of units exempted from license under rule 7(4) of "The Punjab Regulation of Wood based Industries Rules, 2019			
3	Whether the tender fee of Rs. 6000/- (Non refundable & including 18% GST) paid online?			
4	Whether the Earnest Money Deposit @ Rs.50/- per crate for the total number of crates offered deposited ?			
5	Whether the technical bid (Annexure III) has been uploaded?			
6	Whether an affidavit (in prescribed format Annexure V) on the Non-judicial stamp paper, duly attested by the Executive Magistrate/ Notary Public, regarding non-black listing/ non prosecution of firm has been uploaded?			
7	Whether valid PAN & GSTIN No. issued by the competent Authority uploaded?			
8	Whether a copy of the constitution/partnership deed of firm duly registered with Registrar Firms has been uploaded?			
9	Whether Power of Attorney/ Authorisation to bid in case of partnership firm/Company/Society has been uploaded?			
10	Whether complete Tender form including Annexure I & II duly signed on each page has been uploaded?			
11	Whether requisite documentary proof for claiming preference as per the provisions of Public Procurement (Preference to Make in Punjab) Order 2019 and/or as per notification No. COS/Start-ups/2019/11288 dated 16-08-2019 has been uploaded?			
12	Whether certificate regarding successful completion of the order for supply of minimum of 5,000 wooden crates to Govt. agencies of Punjab in any one Rabi Marketing Season out of immediately preceding three Rabi Marketing Seasons, i.e. 2019-20, 2020-21 & 2021-22 has been uploaded?			

(Specimen of the Affidavit for non-blacklisting of the Firm)

AFFIDAVIT

(To be attested by Executive Magistrate/ Notary Public)

I,....., s/o Sh....., R/o.....do hereby solemnly affirm and declare as under:

1. That I am the sole Proprietor/ authorized partner/ signatory of M/s
2. That my firm wants to bid for supply/ sale of wooden crates to Pungrain/ State procuring agencies against e-tender notice that appeared in the press on 05.02.2022 for the purchase of Wooden crates.
3. That neither me/my firm/Company / Society nor any of the partners / Directors/Members has ever been blacklisted by any Central Govt. Ministry/Department, State Govt. or Semi-Govt. or Co-operative Department/ Institution/ PSU/Board/Corporation.
4. That I/ my firm/ Company / Society shall abide by the Terms & Conditions of the tender as laid down by the PUNGRAIN.

Deponent

Verification:

Verified that the contents of my above affidavit are true and correct to the best of my knowledge and belief and nothing has been concealed therein.

Dated:.....

Deponent