

Registrar, UID, Punjab
Anaaj Bhawan, Sector 39-C, Chandigarh- 160036

NOTICE INVITING TENDER

e-Tender for sale of used Android POS Tablets with Integrated Fingerprint Reader and Power Banks

Online tenders under two bid system are invited from interested parties for the sale of used Android POS Tablets with Integrated Fingerprint Reader and Power Banks lying at the office of Registrar, UID, Punjab, Anaaj Bhawan, Sector 39-C, Chandigarh on "AS IS WHERE IS BASIS". Bids can be submitted from 15/05/2023 09:00 AM till 29/05/2023 05:00 PM through e-Procurement portal of the Government of Punjab i.e. <https://eproc.punjab.gov.in>. The cost of tender form is ₹1,000/- (inclusive of GST, non-refundable). Any further communication will be done through e-Tendering site in form of addendum/ corrigendum.

Note: Registrar, UID, Punjab, reserves the right to postpone/cancel the tender without assigning any reason thereof.

Registrar, UID, Punjab

INSTRUCTIONS TO BIDDERS FOR ONLINE TENDERING

1. Bids will only be submitted online on the e-Procurement portal of the Government of Punjab i.e. <https://eproc.punjab.gov.in>. Bidders who wish to participate in online tenders will have to register themselves on <https://eproc.punjab.gov.in> for which valid Digital Signature (Class II or III) are required, using which they can sign their electronic bids. Bidders can procure the same from any of the license certifying Authority of India. The bidders will be required to pay applicable registration /processing fee as per the details available on e-procurement portal.
2. For any portal related technical queries, prospective bidders can call at 24x7 central helpdesk numbers i.e. 0120-4200462, 4001002, 4001005 and 6277787 or at local helpdesk numbers 0172-2970263, 2970284 from 09:00 AM to 05:00 PM on all government working days or reach through e-mail at eproc@punjab.gov.in, supporteproc@nic.in.
3. No physical submission of Technical and price / financial bid will be entertained as it should be furnished online only. No fax, e-mail, SMS, letters or any other form of communication will be entertained for the same.
4. Bids which are not submitted in the prescribed form and/or without deposit of requisite tender fee and/ or earnest money or any other deviation from the terms and conditions of the tender notice shall be rejected out-rightly.
5. Conditional offers/ tenders shall be out rightly rejected.
6. The tenderer is mandatorily required to submit/upload the documents mentioned in the Terms & Conditions, along with the technical bid. The financial bid of only those bidders shall be opened, who qualify the technical bid.
7. The Technical bids shall be opened on 30.05.2023 at 09:00 A.M. in the Conference Room, First Floor, Anaaj Bhawan, Sector 39-C, Chandigarh. The date and time for the opening of financial bids will be notified online only to the Technically Eligible Bidders.
8. The tenderer(s) shall be at liberty to be present, in person or through their authorized representative(s) at the time of opening of the tender as specified in the Tender. In case, authorized representatives are to be present, they must furnish the authority letter from the tenderer, on whose behalf they are representing, otherwise they will not be allowed to participate in the opening of the tender.
9. Any attempt, direct or indirect, to cast influence, negotiation on the part of the tenderer with the officials/authority to whom he shall submit the tender or the tender accepting officials/authority before the finalization of tenders shall render the tender liable for rejection.
10. Any further communication or corrigendum/ addendum will be published on e- Tendering website of Government of Punjab only i.e. <https://eproc.punjab.gov.in>.

Important dates in Chronological order

Date of publication of Notice inviting e-Tender in Newspapers	15/05/2023
Date of availability of MTF on website	15/03/2023 09::00 AM
Date, time and place for Pre-Bid meeting	18/05/2023 11:00 AM at Conference Room, Anaaj Bhawan, Sector 39 C, Chandigarh
Tender Submission Last Date and Time	29/05/2023 05:00 PM
Date and time of Opening of Technical Bid	30/05/2023 09:00 AM
Date and time of Opening of Financial Bid	Will be notified online to technically qualified bidders
Earnest Money Deposit (EMD)	Nil
Validity of e-Tender	60 Days
Name/Designation of Authority inviting e-Tender	Registrar, UID, Punjab

Registrar, UID, Punjab
(Department of Food, Civil Supplies and Consumer Affairs, Punjab)
(Anaaaj Bhawan, Sector 39-C, Chandigarh)
 Phone no. 0172- 3321004, Email: uidproject@punjab.gov.in

TENDER FORM

From

Registrar, UID, Punjab,
Chandigarh

To

Subject: Offer for sale of Android POS Tablets with Integrated Fingerprint Reader and Power Banks.

Madams/Sirs,

Registrar, UID, Punjab invites e-tenders for the sale of used Android POS Tablets with Integrated Fingerprint Reader and Power Banks as per Annexure "B" attached, lying at its office of Registrar, UID, Punjab at Anaaaj Bhawan, Sector 39C, Chandigarh on "AS IS WHERE IS BASIS".

1. TENDER DOCUMENT CONTENTS:

The Terms and Conditions governing the sale are given at Annexure 'A', Technical Specifications of the used Android POS Tablets with Integrated Fingerprint Reader and Power Banks at Annexure 'B', Technical Bid at Annexure 'C', Financial Bid format at Annexure 'D', Specimen affidavit for non-blacklisting of the Firm at Annexure 'E' attached herewith. Each tenderer will have to quote rate(s) as per Clause 6 of Terms & Conditions of the tender.

2. TENDER FEE (NON REFUNDABLE):

A tender fee (Non-refundable) of ₹ 1000/- only (Rupees Three Thousand only, inclusive of 18% GST, non-refundable) has to be paid through the online payment gateway of the e-portal at the time of submission of the tender. It is hereby clarified that the tender fee is over and above the applicable registration /processing fee levied by the e-procurement portal for submission of bids, which shall have to be paid separately by the tenderer on the e-procurement portal.

3. EARNEST MONEY DEPOSIT (EMD):

Submission of Earnest Money Deposit (EMD) is not required.

4. INSPECTION OF STOCKS:

The used Android POS Tablets with Integrated Fingerprint Reader and Power Banks intended for disposal can be inspected by the prospective buyer/tenderer on any working day at Anaaaj Bhawan, Sector 39-C, Chandigarh during working hours, at cost of the bidder without any claim on office of Registrar, UID, Punjab.

5. SIGNING OF TENDER:

Person signing the tender should state in what capacity he/she is signing the tender i.e. Sole Proprietor of a firm, or as authorized signatory in case of partnership firm or as Secretary/

Managing Director, etc. of a limited company. In case of partnership firm, notary attested partnership deed must be uploaded with the tender as mandated in clause no. 5(g) of tender terms & conditions. The person signing the tender form or any other documents forming part of the e-tender on behalf of another, shall attach a proper power of Attorney duly executed in his favour stating that he has authority to bind such other persons in all matters pertaining to the contract. The power of Attorney should be signed by all partners in case of partnership concern and in the case of limited company it should be under the common seal of the company and duly signed by the authorized signatory along with duly signed copy of resolution.

6. SUBMISSION OF TENDER:

The parties will have to submit e-tender through e-tendering website <http://eproc.punjab.gov.in>. The tender should be uploaded along-with Annexure – A, B, C, D and E.

Tender and/or amendments submitted after scheduled date of closure of submission of the tenders will not be accepted.

7. PAYMENT AND TAKING DELIVERY:

The successful tenderer after acceptance of his/her tender will be required to deposit cost of used Android POS Tablets with Integrated Fingerprint Reader and Power Banks and all applicable taxes with the office of Registrar, UID, Punjab as per clause no. 7(a) of tender Terms & Conditions.

8. ACCEPTANCE OF TENDER:

Registrar, UID, Punjab reserves the right to postpone/accept or reject tender(s) without assigning any reasons. Tenders must be accompanied by all annexures intact and duly signed on all pages and complete in all respects.

Registrar, UID, Punjab

Registrar, UID, Punjab
(Department of Food, Civil Supplies and Consumer Affairs, Punjab)
(Anaaaj Bhawan, Sector 39-C, Chandigarh)
Phone no. 0172- 3321004, Email: uidproject@punjab.gov.in

ANNEXURE 'A'

Terms and Conditions of the e-tender for sale of used Android POS Tablets with Integrated Fingerprint Reader and Power Banks.

Online bids are invited from interested buyers/parties in two bid system i.e. technical bid and financial bid for the sale of used Android POS Tablets with Integrated Fingerprint Reader and Power Banks lying at the office of Registrar, UID, Punjab on "AS IS WHERE IS BASIS".

1. The stock items being put to tender are used equipment and may also be in broken condition. Total no. of POS Tablets is 789 and no. of Power banks is 511. The quantity may differ +/-15%.
2. The equipment will be sold on 'AS IS WHERE IS BASIS' and the party/firm in whose favour sale order is issued, will be required to lift the entire lot without any pick and choose.
3. The stocks intended for disposal can be inspected by the prospective buyer/tenderer on any working day in the office of the Registrar, UID, Punjab during working hours.
4. Every tenderer shall have to fulfill the following general conditions to be eligible for submitting his bid:
 - a) He should be a citizen of India and not less than 18 yrs. of age, if the tender is submitted as an individual/proprietor. If the tender is submitted by any society, company or a partnership firm, it should be registered under the appropriate legislation or the rules formed there under.
 - b) The entity must possess a valid PAN number and valid GST registration number.
 - c) A Company, firm or individual is/are not entitled to participate in the tender, if it/he/she has been blacklisted or proceedings for blacklisting are under consideration by any Central Ministry/Department, State Govt. or Local body/PSU/Board/Corporation.
5. Submission and evaluation of Technical Bid:
 - a) Bids shall be submitted online only in the prescribed tender format on the website of e-tender portal of Punjab Govt. i.e. <https://eproc.punjab.gov.in>.
 - b) All the bids shall be submitted in two bid system i.e. technical bid and financial bid. The technical bid is liable to be rejected for all those tenderers who do not fulfill general qualifications.
 - c) No tender shall be accepted in physical form. All the tenders shall be uploaded online upto date and time specified in the advertisement or upto the extended date and time, if so extended.
 - d) The cost of online tender form shall be charged at the rate of ₹ 1000/- (inclusive of GST, non-refundable) per tender form, which shall be paid online, through payment gateway of e-tender portal. The proof of deposit/receipt with UTR no. shall be uploaded along with the technical bid.
 - e) No Tenderer is exempted from furnishing the cost of the tender form. However, submission

of Earnest Money Deposit (EMD) is not required.

- f) The tenderer shall fill in the relevant details in the technical bid format (Annexure-C) and duly sign the technical bid and each page of the terms and conditions of the tender in full signature and upload the same along with all the mandatory documents required with the Technical Bid. The tenders containing any cutting and overwriting will not be accepted unless such cutting and overwriting are duly attested by the person signing the tender form.
- g) The tenderer shall furnish the following mandatory documents with the Technical bid:
- i. Proof of Existence
 - Partnership Firm : Notary attested partnership deed and Registrar of Firms/Cooperation/Societies.
 - Proprietorship firm : An affidavit duly attested by Notary Public that the tenderer is the sole proprietor of the firm.
 - Registered Company : Certified copy of certificate of Incorporation.
 - Society : Certified copy of Registration Certificate and copy of resolution of society authorizing participation in this tender.
 - ii. Copy of valid PAN card of the entity.
 - iii. Copy of valid GST registration of the entity
 - iv. Copies of the income tax return of the entity filed for last three financial years i.e. FY 2019-20 & FY 2020-21 and FY 2021-22, duly certified by Chartered Accountant.
 - v. Proof of deposit of tender form fees of ₹1,000/- (inclusive of 18% GST, non-refundable) paid online through payment gateway of e-tender portal (receipts with UTR no).
 - vi. An affidavit duly attested by the Notary Public/Executive Magistrate stating that the entity has not been blacklisted or proceedings for blacklisting are under consideration by any Central Ministry/Department, State Govt. or Local body. A sample format is given at Annexure E.
 - vii. Authorization letter/Power of Attorney in the name of the authorized representative by the Partners of the firm/Board of Directors of the Company/Member(s) of Society on the letterhead of the firm/company/society with seal duly authorizing the representative to sign the tender document and be part of the proceedings on behalf of the entity. The tenderer must upload all the documents mentioned in the Technical bid proforma to qualify in the Technical bid.
- h) The technical bid will be opened and evaluated first. The financial bid of only those tenderers shall be opened who are technically eligible. The date and time for the opening of financial bids will be notified online only to the Technically Eligible Bidders.
- i) Bids which are not submitted in the prescribed form or any other deviation from the terms and conditions of the tender notice shall be rejected out-rightly.
- j) The Technical bids shall be opened on 30.05.2023 at 09:00 A.M in the Conference Room of Registrar, UID, Punjab, Anaaj Bhawan, Sector 39-C, Chandigarh.

- k) The tenderer(s) shall be at liberty to be present, in person or through their authorized representative(s) at the time of opening of the tender as specified in the Tender Notice. In case, authorized representatives are to be present, they must furnish the authority letter from the tenderer, on whose behalf they are representing otherwise they will not be allowed to participate in the opening of tender.
- l) The bids shall remain open and valid for acceptance up to 60 days from the date of opening of technical bid. However, Registrar, UID, Punjab reserves the right to extend this period by another 30 days at its discretion and such extension shall be binding on the bidders.

6. Submission and evaluation of Financial bid.

- a) The Offers/ rates are to be submitted online on e-tendering portal ONLY as per format in Annexure-D. No rate should be quoted in technical bid.
- b) The tenderer has to quote rate per unit for Android POS Tablets with Integrated Fingerprint Reader and Power Banks.
- c) Tender with less quantity/conditional tender, will be declared invalid.
- d) GST or any other taxes/levies as applicable shall be extra and borne by the bidder/successful tenderer.
- e) Bidder quoting the highest total price of all items will be declared as H1.
- f) If H1 bidder resiles from its offer, then sale order can be issued to H2 bidder.
- g) If more than one bidders are found as H1, the decision will be made using forward auction method among H1 bidders.
- h) Sale order will be issued to H1 bidder.

7. Delivery of Material

- a) Before taking the delivery of stock, the successful tenderer shall deposit the full value of the stocks lying at the office of Registrar, UID, Punjab in advance through bank draft or through RTGS in the account of Registrar, UID, Punjab. The Registrar, UID, Punjab will issue an authority letter to the buyer to lift the stocks after the confirmation of the payment received. The buyer shall have to deposit the advance payment within 10 days of issuance of Sale Order. No extension in time to deposit payment will be given.
- b) The successful tenderer will have to clean, pack and lift the material within 30 days at their own cost after the issuance of sale order from Registrar, UID, Punjab. The buyer will make his own arrangements for transportation and loading without expecting any support from Registrar, UID, Punjab.
- c) In case the original buyer desires to take delivery of the stocks purchased under this tender, through a representative, he must authorize the representative by a letter of authority which shall be presented to the officer in whose charge stocks are held. Such officer may in his entire discretion decline to act on such authority and it shall be the sole responsibility of the buyers to satisfy such officer that authority is genuine. Delivery by proxy shall be at purchaser's sole responsibility and no risk and no claim shall lie against Registrar, UID, Punjab on any account

whatsoever if delivery is effected to a wrong person.

- d) The prospective buyer would be responsible for arranging all or any sort of permission required for movement/transportation or consumption of the stocks sold from the appropriate authority, if required.
- e) Delivery would be given during working hours on all working days on presentation of copy of release/delivery order.
- f) The goods sold will have to be lifted from the office of Registrar, UID, Punjab within the stipulated lifting period from the date of sale order i.e. 30 days. Registrar, UID, Punjab reserves the right to extend the lifting period, for a period deemed fit, with or without late lifting charges in case of delay due to reasons/circumstances beyond the control of bidder on a case-to-case basis depending upon the exigencies of the situation. Registrar, UID, Punjab further reserves the right to extend the period of lifting by another 15 days after expiry of initial lifting period of 30 days and extended period of lifting with 2% late lifting charges..

8. Miscellaneous Conditions

- a) The Bidder shall ensure that the refurbishment/disposal of equipment shall be strictly in accordance with the applicable E-Waste (Management & Handling), Rules, as described by Central Pollution Control Board or Punjab State Pollution Control Board.
- b) In the event of any non-compliance/ unauthorised disposal of e-waste found, the bidder/person shall attract penal action under the said Rules.
- c) Registrar, UID, Punjab can award contract to single tenderer or different tenderers depending upon the rate secured.
- d) The acceptance of offer by Registrar, UID, Punjab as per the Terms and Conditions of the tender shall become/Constitute integral part of the legal contract between the seller and purchasers. No separate execution of deed/agreement would be necessary thereafter.
- e) The Registrar, UID, Punjab reserves the right to postpone/cancel part or whole of the tender contract/sale order without assigning any reason at any time and the buyer shall not have any objection to such cancellation.
- f) All disputes will be subject to the Chandigarh jurisdiction only.
- g) 'Force majeure' clause will be applicable.
- h) Tender is not transferable to any other person.

Accepted
(Signature of the Party)
With Complete Address and Seal

(Registrar, UID, Punjab)

Annexure – B**Technical Specifications of Used Android POS Tablets**

SN	Particulars	Specifications
1	Make	Datamini Technologies (India) Limited
2	Model	TPOS7 (Tablet POS Android 5.1 (17.8 cm)
3	Processor	Quad Core 1.2 Ghz process
4	RAM	1 GB RAM
5	Internal Storage	8 GB
6	Operating System	Android 4.4 Kitkat
7	Display	7” IPS Display 1024x600 Resolution
8	Rear Camera	5.0 Megapixel
9	Front Camera	2.0 Megapixel
10	Bluetooth	4.0
11	External Storage	Micro SD card upto 64GB
12	Connectivity	3G Calling and Data Connectivity
13	WiFi	802.11b/g/n
14	GPS	Yes
15	Fingerprint Reader	Aadhaar/STQC approved Fingerprint Reader
16	Charging Port	Micro USB & separate DC charging Port

Technical Specifications of Used Power Bank

SN	Particulars	Specifications
1	Make and Model	Minix A 10
2	Battery	10,400 mAh
3	Output Port type	USB
4	No. of output port	2
5	Input Ports	Micro-USB

Annexure-C**Technical Bid**

From

To

Registrar, UID, Punjab,
 Anaaj Bhawan, Sector 39 C,
 Chandigarh-160036.

Subject: Technical bid for used Android POS Tablets with Integrated Fingerprint Reader and Power Banks.

Dear Sir/Madam,

Reference your tender notice that appeared in the press on _____ for the sale of used Android POS Tablets with Integrated Fingerprint Reader and Power Banks.

1. I/We have thoroughly examined and understood the terms and conditions of the tender issued by Registrar, UID, Punjab in connection with this notice.
2. I/we hereby offer to purchase used Android POS Tablets with Integrated Fingerprint Reader and Power Banks from the Registrar, UID, Punjab as per the terms and conditions of the tender (duly signed copy attached) and agree to abide by such terms and conditions.
3. I/We hereby undertake to upload following mandatory documents as our Technical bid:-
 - a) Tender Fee ₹1000 for Android POS Tablets with Integrated Fingerprint Reader and Power Banks deposited by NET BANKING/NEFT/RTGS through payment gateway of e-tender portal.
 - b) Self-attested copy of GST registration and PAN of the proprietorship/ firm/company/society.
 - c) Notary attested partnership deed if firm is partnership firm, in case of sole proprietorship firm, an affidavit regarding the same duly attested by Notary; Certified copy of certificate of Incorporation in case of Company; Certified copy of Registration Certificate and copy of resolution of society authorizing participation in this tender.
 - d) An affidavit duly attested by the Notary Public/Executive Magistrate stating that the entity has not been blacklisted or proceedings for blacklisting are not under consideration by any Central Ministry/Department, State Govt. or Local body.
 - e) Income tax return of the entity of the last three financial years i.e. FY 2019-20 & FY 2020-21 and FY 2021-22, duly certified by CA.
 - f) Authorization letter/Power of Attorney in the name of the authorized representative by the Partners of the firm/Board of Directors of the Company/Member(s) of the Society on the letterhead of the firm/company/society with seal duly authorizing the representative to sign the

tender document.

4. I/We confirm that person(s) who has / have signed below has/have the authority to sign the tender and given the above offer on behalf of M/s _____.

Yours faithfully,

(Signature (s) of Tenderer(s)
indicating capacity in which the
signatory is/are signing.

Place:

Date:

Sign/Seal of the firm

Annexure-'D'Financial Bid

From

To

Registrar, UID, Punjab,
AnaaJ Bhawan, Sector 39- C,
Chandigarh-160036.

Subject: Financial bid for sale of Android POS Tablets with Integrated Fingerprint Reader and Power Banks.

Dear Sir/Madam,

I/We hereby offer the rates for sale of used Android POS Tablets with Integrated Fingerprint Reader and Power Banks on "AS IS WHERE IS BASIS" lying at the office of Registrar, UID, Punjab as follows:

Sr. No.	Particulars	*Quantity	**Rate quoted per unit in INR (Exclusive of Taxes)	**Total Amount (INR)
1	Used Android POS Tablet with Integrated Fingerprint Reader	789	XXXXXXXXXXXX	XXXXXXXXXX
2	Power Bank	511	XXXXXXXXXXXX	XXXXXXXXXX
	Total			XXXXXXXXXX

* The quantity may differ +/- 15%.

****The rates are to be submitted online on e-tendering portal ONLY. No rate should be quoted in technical bid.**

1. The rates quoted above are exclusive of taxes/levies which shall be paid extra as applicable.
2. I/We shall arrange my own transport and labour for taking away the stocks.
3. The rates quoted in the financial bid are valid for 60 days from the date of opening of financial bid of the tenders.
4. Acceptance of this offer by Registrar, UID, Punjab or by any officer authorized by Registrar, UID, Punjab shall constitute valid/legal contract between me/us and Registrar, UID, Punjab.
5. I/We further agree that in case we fail to lift the material within the stipulated period as would be given in the release order or could not fulfill the terms and conditions of this contract, our

security as whole or part thereof may be forfeited by Registrar, UID, Punjab for which I/We shall have no objection, whatsoever, in addition to the right of Registrar, UID, Punjab to sale of goods at my/our risk and cost.

6. I/We also agree to pay liquidated damages to Registrar, UID, Punjab on account of non-fulfillment of the terms and conditions of the contract.
7. I/We understand that the quantity of equipment can increase or decrease and we shall have no claim what so ever.

Thanking you,

Yours faithfully,

(Signature (s) of Tenderer(s) with
Complete Address and Seal.

Date:

Annexure - E

(Affidavit for non-blacklisting of the Firm)

AFFIDAVIT

(To be attested by Notary/ Magistrate)

I,.....S/o Sh.....

R/o.....

do hereby solemnly affirm and declare as under:

1. That I am (Sole Proprietor/ authorized partner/ Director/ Member/signatory) of M/s
2. That I/my firm wants to purchase used Android POS Tablet with Integrated Fingerprint Reader and Power Bank from Registrar, UID, Punjab, Chandigarh against e-Tender ID:..... dated.....
3. That neither I nor any of the partners / Directors/Members in my firm/company/society are blacklisted nor proceedings for blacklisting are under consideration by any Central/State/Government department/ Semi-Govt. Organization/ Corporation or Co-operative institution.
4. That I and my firm/company/society shall abide by the Terms & Conditions of this E-tender and instructions issued in this regard from time to time by Registrar, UID, Punjab.

Dated:.....

Deponent

Verification:

Verified that the contents of my above affidavit are true and correct to the best of my knowledge and belief and nothing has been concealed therein.

Dated:.....

Deponent

Check List

Check List of documents for Technical bid of the e-Tender for the sale of used Android POS Tablet with Integrated Fingerprint Reader and Power Bank of Registrar, UID, Punjab.

S.No.	Particulars	Attached (Yes/No)
1	Duly filled Tender form along with Terms and Conditions (Annexure A) signed on each page	
2	Duly filled and signed Technical Bid in Annexure C	
3	Duly filled and signed Financial Bid in Annexure D (except rate)	
4	Affidavit that Firm is not blacklisted by any Central Ministry/Department, State Govt./ Semi- Govt./Corporation in Format at Annexure E	
5	Self-attested copy of PAN	
6	Self-attested copy of GST registration no. of the Firm/ Company/ Proprietorship/ Society	
7	Copy of Income Tax Return of Firm/Company Proprietorship/Society for three Financial years. FY 2019-20, FY 2020-21 & FY 2021-22	
8	Notary attested partnership deed, if applicable	
9	Power of Attorney in case of Partnership firm/Company/Society	
10	Attested copy of certificate of incorporation in case of Company, if applicable	
11	Certified copy of Registration Certificate and copy of resolution of society authorizing participation in this tender	
12	Affidavit regarding sole proprietor in case of sole proprietorship firm	
13	Any other	

Note: The documents should be uploaded in the sequence stated above.

Date:

Signature of Tender
With Rubber Stamp